



**RYE WATER
DISTRICT**

MEETING AGENDA

Wednesday, December 3, 2025 – 8:30 a.m.

Water District Office – 60 Sagamore Road

Commissioners Present: *Scott Marion, Rosalie Lopresto, and Tom Mack*

Others Present: *RWD Attorney Keriann Roman, District Administrator Brian Goetz, and Business Manager Dyana Ledger*

1. Call to Order

Chair Marion called the meeting to order at 8:32 a.m.

2. Approval of Minutes – 10/30 & 11/06

Motion by Rosalie Lopresto to approve the minutes of October 30th and November 6th as presented. Seconded by Tom Mack. All in favor.

3. High School Presentation – Rosalie & Brian

Commissioner Lopresto and Administrator Goetz gave a brief overview of the presentation they gave to Portsmouth High School biology students about public drinking water systems and Rye Water District in particular. The students were very receptive and asked a lot of good questions.

4. Financials – Dyana

Preparation of the 2026 budget continues, and a draft should be ready for the Commissioners to review at their next meeting. The billing system upgrade will take place in February/March 2026, just before the first quarter billing. Meter readings will start on December 5th, so fourth quarter bills can go out prior to year-end.

5. Project Updates – Arik

The water system has been winterized. The new collector for the Kamstrup meter reading system will be installed later this week at the Port Way cell tower. This will allow for full coverage of our water service territory and enable the transition to all customers being on that system by year-end 2026.

6. Weather & Supply Trends – Brian

Another drier than normal month in November. However, well levels are still doing better than they were in 2022. The recent snow is beneficial because it slowly melts and recharges the system aquifers.

7. Well Projects – Brian & Tom

The initial Cedar Run packer seal did not work. The District is currently working with consultants to utilize another type of seal. That work is not dependent on the weather. Once the material is available, the well service company can install it and the District will sample quality and quantity.

Test wells T2 and T3 have been sampled to assess their water quality for a potential redundant source to the Cedar Well.

Garland backup and monitoring well drilling is scheduled to occur early next week.

Commissioner Mack brought up the issue that the town's fueling station, located at the Grove Road DPW facility, is old and a risk to the Garland Well aquifer. The Commissioners discussed this with attorney Roman and directed her to draft a warrant article to bring to town meeting to replace and upgrade the station with the most protective technology. Attorney Roman said that a warrant article will require twenty-five signatures to go onto the town's warrant articles.

The West Road test well permitting submittal is moving forward. Wright-Pierce is working on a draft of that report, inventorying the private wells in the area and assessing the zone of contribution for the well. Three additional monitoring wells will be installed near the test well to allow for more detailed monitoring of water quantity and quality during the pumping test. These wells will be installed per the request of the NHDES.

8. Treatment Design Update – Brian

Preliminary design continues. Blueleaf will be on-site soon to perform additional bench testing of source waters to continue to assess treatment options for iron and manganese removal. The PFAS piloting is complete. Granular activated carbon is the likely selected filter media for our needs.

a. Louisville Water – GAC versus Powder Activated Carbon

Louisville's system is treating 131 million gallons of water a day via a surface water system. powder activated carbon is utilized in their treatment system because they are a surface water system. This method isn't something Rye Water District would utilize given the size and that the District is a groundwater system.

b. PFAS occurrence date from EPA

Administrator Goetz showed recent data from the EPA that updated the number of drinking water systems in the country that will be affected by the 4 part-per-trillion regulation for PFOA and PFOS. 12% of large systems are over the limit for PFOS and 11% are over for PFOA.

c. Iron/Manganese piloting and well testing

Superintendent Jones has put together an aeration system pilot at the Bailey well. Initial results appear to show that the iron and manganese precipitate out of the water when chlorine and aeration are applied together. Results of this testing will be reviewed as part of the preliminary design of our Central Treatment Facility.

9. Rate Study Update – Underwood Engineers

Keith Pratt and his associates presented their findings and recommendations for the rate study. The following is a summary:

Rye Water District's 2025 Water Rate Study outlines rate adjustments, projections, and recommendations for equitable water service charges.

Goals/Purpose

- Review rate design focusing on equity.
- Provide recommendations for 2026 rate adjustments.
- Estimate projections through 2030 based on anticipated water treatment plant (WTP) debt and operations.
- Review System Development Charges (SDCs).

Prior Rate Work & Background

- Previous studies conducted by Raftellis (2024) and Wright Pierce (2017).
- Current rates align with 2024 recommendations.
- General Fund supports 51% of the budget.

Existing Rates Consumption

- Current structure includes 50,000-gallon annual allotments with annual billing until exceeded.

Existing Debt Service

- 2014: \$2.6M for Route 1A.
- 2024: \$800k for Garland Road Pump House.
- 2024: \$799k for Wallis Road.

Proposed Debt Service

- 2030: \$13.95M for Water Treatment Plant.

Historical Rates Rate Adjustments

- Rates for various meter sizes from 2018 to 2025 show incremental increases, with 5/8" meter rates rising from \$130 in 2018 to \$146 in 2025.
- Rye's fixed charges are \$134 to \$146 lower than Portsmouth's.
- Rye's consumption charges vary by tier, with Portsmouth's higher for similar tiers.

Rate Design

- Recommendations include implementing AWWA meter ratios and switching to quarterly billing with a 12,000-gallon quarterly allotment.

2026 Rate Model Projections

- Budget: \$2,515,000; Revenue: \$2,534,000; District Generated: \$1,251,000; General Fund Generated: \$1,283,000 (51%).

Sample Bills Water Portion

- Projected bills for low and high residential users and a commercial account show varying increases from 2024 to 2026.

System Development Charge for New Services

- Charges based on meter size, with costs ranging from \$622 for 5/8" & 3/4" meters to \$4.29 per gallon for larger sizes.

Summary of Recommendations

- Update to quarterly billing and 12,000-gallon allotment.
- Increase water rates and implement AWWA meter ratios.
- Update SDCs and eliminate irrigation rates.
- Review model annually until WTP is operational.

The Commissioners agreed with the recommendation and discussed the process for implementing new rates with Attorney Roman. They also discussed implementing an odd/even irrigation schedule as part of the district's bylaws. Attorney Roman noted that a public hearing is necessary and then the Commissioners can take a vote at a meeting following that hearing. The Commission set a date of January 29, 2026, to hold the public hearing at the Rye Junior High School.

10. Non-Public Session per 1) RSA 91-A:3 (I) Legal

At 10:01 a.m., Tom Mack moved to go into Non-Public Session per RSA 91-A:3 (I) Legal. Seconded by Rosalie Lopresto.

Roll Call: Tom Mack – Aye; Rosalie Lopresto – Aye; Scott Marion – Aye

The Commission came out of non-public session at 10:45 a.m.

11. Encumbrances

Business Manager Ledger requested encumbrances in the amount of \$52,724 for the interconnection upgrade for 60 Sagamore Road to be paid to Ewing Electrical.

Motion by Tom Mack to encumber \$52,724 from 2025 for the interconnection upgrade for the 60 Sagamore Road pump station. Seconded by Rosalie Lopresto. All in favor.

Adjournment

Motion by Rosalie Lopresto to adjourn at 10:45 a.m. Seconded by Tom Mack. All in favor.

Respectfully submitted,
Dyana F Ledger



MEETING MINUTES
Thursday, November 6, 2025 – 8:30 a.m.
Water District Office – 60 Sagamore Road

Commission Present: *Scott Marion, Rosalie Lopresto, and Tom Mack*

Others Present on behalf of the District: *District Administrator Brian Goetz, Business Manager Dyana Ledger*

I. Call to Order

Chair Marion called the meeting to order at 8:35 a.m.

II. Approval of Minutes – 10/01/25

Motion by Rosalie Lopresto to approve the minutes of October 1, 2025, as amended. Seconded by Tom Mack. All in favor.

**Minutes of 10/01/25 amended and posted.*

III. Superintendent's Update

Superintendent Arik Jones was not present at the meeting. Administrator Brian Goetz gave a brief update on water operations and ongoing projects in the field.

a. Monthly operations

The odd/even restriction notice for irrigation has been removed from the District's website and the signs in the District have been taken down. Due to supply status, the District will not be conducting a full flushing of the system this fall. The next flushing for the whole system will take place in the spring.

IV. Business Manager's Update

a. Financials

Expenditure/revenue reports were sent to the Commissioners for review by email prior to the meeting. There were no issues or concerns noted. The budget for 2026 has been started and will be ready for the Commissioners to do a preliminary review by the December meeting.

- b.** Timeline for billing system upgrade and rate changes
Business Manager Dyana Ledger reported that a meeting was held with gWorks, the District’s billing software host. The District will be upgrading its system during the first quarter of 2026 to be ready for first quarter billing at the end of March. While waiting for the upgrade to take place, Business Manager Ledger will be working on cleaning out old accounts and checking for other updates needed in the current system.
- c.** Banking status
Business Manager Ledger confirmed that the trust fund check from the 2024 deposits, which was delivered to the Town for deposit by the Trustees of the Trust Funds, has finally cleared the District’s general account. The District will be issuing a check for this year’s approved funding from warrant articles presented at the 2025 district meeting. It was agreed that Administrator Goetz will hand deliver the check to Town Administrator Matt Scruton, which will be turned over to the Trustees.

V. Administrator’s Update

- a.** Weather and supply status
The dry weather continues. Odd/Even Water restrictions are still in effect.
- b.** Treatment Facility Design
Preliminary design work continues.
- c.** Well Projects

 - Cedar Run well seal and pump testing, including T3 well
A generator is on-site to pump the T3 well in order to obtain additional water quality analysis. The well seal is anticipated to arrive very soon. Once received a crew will mobilize to install it in the Cedar Run well.
 - West Road
Staff and Wright-Pierce are proceeding with completing the additional information necessary for the well permit application.
- d.** City of Portsmouth wholesale water request
Administrator Goetz informed the commissioners that he corresponded with the City of Portsmouth about the District providing additional wholesale water to the City for a new subdivision on Breakfast Hill Road in Greenland. He stated that at this time the District is not in a position to commit to additional water for the City.

VI. Other Business - None

Motion by Tom Mack to adjourn at 9:40 a.m. Seconded by Rosalie Lopresto. All in favor.

Respectfully submitted, Dyana F. Ledger



MEETING MINUTES
Thursday, October 30, 2025 – 8:30 a.m.
Water District Office – 60 Sagamore Road

Commission Present: *Chair Scott Marion (remote), Rosalie Lopresto, Tom Mack*

Others Present on behalf of the District: *District Administrator Brian Goetz, Superintendent Arik Jones, and Business Manager Dyana Ledger*

I. Call to Order

Chair Marion called the meeting to order at 8:30 a.m.

II. Staffing Update

The Commission met with Molly O’Neil who will be starting with the Water District on December 1st as an Operator/Water Quality Sampling Agent.

Ms. O’Neil grew up in New Jersey and attended Bucknell University in Pennsylvania majoring in Environmental Studies. She currently works as an Environmental Health and Safety Specialists for a biotech firm in Massachusetts with a background as an Emergency Response Team Member. She has been living in Brentwood for the past year and looks forward to working directly with the RWD community.

III. Superintendent’s Update

a. Washington Road tank painting

The exterior painting of the front tank is complete. The area around the tank will have to be remediated next year per the engineering analysis of the ground prior to the painting. Nobis Engineering has provided a scope of work and cost estimate the District can include in next year’s budget.

IV. Business Manager’s Update

a. Billing system upgrade

Business Manager Dyana Ledger and Administrator Brian Goetz attended a seminar held by gWorks Software to learn more about the upgrade process for the District’s current billing and accounting software. The District has been assigned an onboarding specialist through gWorks to start the upgrades for the utility billing. The

goal is to have upgrades for the billing system completed for the first billing cycle in 2026. The process will fall in line with the proposed rate structure changes being considered by the Commission. The District will be looking at upgrading its accounting software to gWorks towards the end of 2026.

V. Administrator's Update

a. Drought Management Plan grant submittal

Administrator Goetz went over a grant he recently submitted to NHDES on behalf of the water district to further develop RWD's Drought Management Plan. The scope of work is to hire an engineering consultant to assist RWD in developing the plan with more specific monitoring and assessment criteria to provide a guide the District can follow to inform customers about water supply status and triggers for implementing restrictions. The other portion of the grant is to install better signage at the district office and one other location in Rye to give customers updates on the supply status. The grant is for \$25,000 with a 50%(\$12,500) match from the District.

b. Water Restriction Policy Bylaw update

Administrator Goetz shared attorney Roman's email regarding the process to update the district bylaws regarding water restrictions:

21. Watering Restrictions. It shall be unlawful for any person or corporation to violate a Rye Water District outside water ban. The RWD Board of Commissioners has the authority under RSA 38:26 to issue a partial or full water ban at its discretion as well as fine for any violation to preserve the safety and integrity of the system. Any person violating a RWD water ban will be notified, via in-person delivery or via certified mail, return receipt requested, or via registered mail, and fined as follows: 1st offense: written warning; 2nd offense: written notice and \$100 fine; 3rd offense: fine of \$250 per offense and for each subsequent offense, and written notice that service may be terminated within 3 days, any notice to tenants will comply with RSA 38:31. A reconnection fee will be applied to restore service. All assessed fines and the reconnection fee must be paid in full prior to reestablishing service. On all subsequent violations resulting in termination of service, the reconnection fee will double. Each day of violation shall constitute a separate offense.”

There is no statute on how to amend Village District bylaws, so follow this process:

1. Notice a public hearing,
2. Notice given at least 7 days prior to the hearing by posting in 2 public places in the District and by publication in a newspaper of general circulation in the District

3. Include a descriptive statement about the adoption of a by-law for Watering Restrictions and that a copy of the proposed language is on file at the RWD office, located at 60 Sagamore Road in Rye.

c. Coakley Landfill update

The Commissioners reviewed the latest information posted by the EPA and the engineering consultants regarding monitoring and planning for the landfill.

d. PFAS – 3M settlement funding update

Administrator Goetz attended a meeting where Brandon Kernen, of NH DES, talked about the first round of settlement funds. He said that the funds will go into the Drinking Water and Groundwater Trust Fund. They will then develop criteria for how the money will be distributed.

e. PFAS in the Great Bay meeting last week

Administrator Goetz attended this meeting via Zoom. Most of the findings discussed were related to fish, mussels and foam testing, nothing directly related to drinking water. Further studies will continue.

f. Seacoast Emergency Interconnection meeting and report

Administrator Goetz updated the Commissioners about the Seacoast Interconnection Study meeting that was held at the NH DES, Pease office on October 15, 2025. He is the chair of the Seacoast Drinking Water Commission’s Interconnection Study Committee. He provided the introduction at the meeting and Underwood Engineers presented their study findings. There was good attendance from all the larger water systems in the area. The study is still ongoing, with a final report anticipated in early 2026.

g. Treatment design and well project updates

• **Treatment design and piloting**

Preliminary design and PFAS piloting continues. Extensive source water testing has been completed for the Garland and Bailey Brook Wells, with further analysis anticipated for the Cedar Run, T2 and T3 wells.

• **Garland backup well**

Wright-Pierce is developing a work plan to install pilot wells around the existing Garland well to identify a good location for a potential backup well. This work is anticipated to occur in December. An additional monitoring well for the Garland well will also be installed per Commissioner Mack’s analysis of the plume coming from the Grove Road landfill.

• **Cedar Run well seal installation and pump testing with T3**

The seal is still on order. Work will commence once the contractor receives the parts.

- **West Road large groundwater withdrawal permit – meeting with NHDES**
Administrator Goetz, Commissioner Mack and staff from Wright-Pierce met via Teams with staff from the New Hampshire DES’s Drinking Water and Groundwater Bureau. They discussed the status of the District’s permit application. NH DES provided initial feedback on all the parameters they will be looking for and suggested additional data that they would like to see as part of the submittal. Wright-Pierce is currently working on those items.

h. Rate study update

Underwood Engineers continues to update the rate model and is scheduled to meet with district staff and Chair Marion after the November 6th meeting to provide a brief update.

i. Portsmouth request to have a joint meeting with RWD and developer on Breakfast Hill Road to further discuss water service to proposed subdivision

The Commissioners reviewed the request from the City of Portsmouth to provide additional wholesale water down Breakfast Hill Road to a proposed subdivision. After discussion, the Commissioners directed Administrator Goetz to let Portsmouth know that given RWD’s ongoing work on supply and quality upgrades, they don’t believe the District is currently able to commit to additional wholesale water service to the City of Portsmouth.

VI. Other Business

- **Upcoming Meetings**: November 6th; November 19th; December 3rd; and December 18th – all held at the Rye Water District office, 60 Sagamore Road, at 8:30 a.m.

Adjournment

Motion by Tom Mack to adjourn at 10:06 a.m. Seconded by Rosalie Lopresto. All in favor.

Respectfully submitted,
Dyana F Ledger



MEETING

Wednesday, October 1, 2025 – 8:30 a.m.

Water District Office – 60 Sagamore Road

Commission Present: *Scott Marion, Rosalie Lopresto (remote), and Tom Mack*

Others Present on behalf of the District: *District Administrator Brian Goetz, Business Manager Dyana Ledger, and Superintendent Arik Jones*

I. Call to Order

Chair Marion called the meeting to order at 8:30 a.m.

II. Meeting minutes

**Motion by Tom Mack to approve the minutes of September 3, 2025, as presented.
Seconded by Rosalie Lopresto. All in favor.**

**Motion by Rosalie Lopresto to approve the minutes of September 15, 2025, as presented.
Seconded by Tom Mack. All in favor.**

III. Superintendent Update

a. Operations

- Water usage for September was down from August from 21.5 to 15 million. The overall usage is down 1.2 million from this time last year. This is most likely due to customers adhering to the odd/even irrigation restriction that was put into place in August.

b. Projects

- Washington Road Tank painting – The tank painting project for the Washington Road tank has begun. The blasting of the tank has been completed, and a primer coat has been done. The painting should begin in the next few days, which is right on schedule. The neighbors were contacted about the work before the project started.
- Limited flushing – RWD will not be doing a hard flushing this fall because of the Washington Road tank being offline. However, the water operators will still be flushing hydrants and that will start within

the next few days. Also, towards the end of the month, flushing will be done around the wellhead area on Garland Road.

- Metering upgrade – The District has approximately 700 meters remaining in the system that need to be replaced to the Kamstrup Meters. The goal is for another 250 to be completed before the end of the year. The intent is to finish replacing all old meters in the system by the end of next year. Progress is still being made on the installation of a collector for meter readings on the cell tower off Port Way.
- Other – The replacement tank mixer has been received for the Breakfast Hill Tank. The mixer was covered under a warranty. Aqueous will be installing the new mixer on October 9th and will also be doing interior tank cleaning (sediment removal) at the same time.

IV. Business Manager Update

a. Finances

- Business Manager Dyana Ledger emailed information to the Commissioners prior to the meeting regarding year-to-date expenditures and revenues. The District has just completed third quarter readings and bills are being prepared for mailing. The Commissioners did not have any questions or concerns about the financial reports presented.

b. 2026 Budget process and schedule

- The District will be starting the 2026 budget process. It was agreed that the Commissioners will be presented with a first draft of the budget in November for review. The District will be presenting its finalized budget to the Budget Committee towards the end of January.

V. Administrator Update

a. Treatment Facility Design

- Piloting and water quality testing of wells continues. Next step is to do additional bench scale treatment analysis using Blueleaf piloting.

b. Cedar Run well seal

- Seal is on order. Anticipate installation later in October. Once installed the well can be pump tested to analyze any improvements in quality and flow ability.

c. Garland Well backup well

- Wright-Pierce engineering was authorized to do additional hydrogeological work. Commissioners voted to approve \$101,250 for the work, which will include a subcontractor to perform drilling to locate the backup well.

d. Grove Road Landfill monitoring (with Commissioner Mack)

- Commissioner Mack reviewed his field work using terrain conductivity equipment that identifies areas where the landfill contamination plume is located. His draft findings showed the areas and also offered insight as to where an additional monitoring well

could be located to provide additional measure of the contamination in the area.

- e. West Road test well
 - Administrator Goetz and Commissioner Mack updated the commission on the ongoing work at this well site. Recent field work confirmed that the existing test well site is the best location for continuing efforts to permit an additional water source at this site. The work also further identified the orientation of the bedrock fractures in the area, which will be good information to have as the permit proceeds. The next step is to have an informational meeting with the NHDES and then proceed with the permit submittal process.
- f. Rate Study
 - Administrator Goetz updated the commission on the status of the rate study. An initial draft rate model has been developed by Underwood Engineers and reviewed by RWD staff. Future meetings with Chair Marion and RWD staff are expected soon. After that, Underwood will incorporate comments and update their rate model for presentation to the entire commission. The intent is to have new rates approved prior to January 1, 2026.
- g. Climate Resiliency Study
 - The NHDES and its engineering consultant continues with this work.
- h. Seacoast Interconnection Study (Oct 15th public meeting at Pease NHDES, 6 pm)
 - Administrator Goetz is the chair of the subcommittee overseeing the interconnection study and will be presenting an overview and findings of the study at this meeting together with NHDES and their engineering consultant, Underwood Engineers.
- i. Drought Management Plan grant proposal
 - Administrator Goetz will continue to work with attorney Romand on Water Restriction By-Laws. The intent is to present them at the next commission meeting.
- j. NEWWA Conference highlights
 - Administrator Goetz attended the recent annual meeting of the New England Water Works Association and went over some of the highlights, which included:
 1. A lot of presentations on PFAS treatment and piloting efforts
 2. A Town Hall discussion with water system managers about lessons learned and challenges at their water systems. These include:
 - a. Difficulty hiring, training and retaining good staff
 - b. Hire staff “before” you need them, because it takes a long time to integrate them into system operations. “We’ve always been proactive with our staffing. We’ve hired people 2 years before we needed them.”
 - c. “Being able to maintain the people you have already is really important. Be competitive. Losing someone for a dollar really stinks.”

- d. Need to get out in front of public regarding projects and water quality issues to gain early support. “Inform people along the way and be as proactive as possible.”

VI. Other business

None

VII. Non-Public Session per RSA 91-A:3, II (a) Personnel

At 10:25 a.m., Tom Mack moved to go into Non-Public Session per RSA 91-A:3, II (a) Personnel. Seconded by Rosalie Lopresto.

Roll Call: Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye

The Commission came out of non-public session at 11:05 a.m.

VIII. Future meeting schedule

1. Thursday, 10/30 - Thursday, 11/6 - Wednesday, 11/19 - Wednesday, 12/3 - Thursday, 12/18 (All meetings will be held at the Rye Water District Office, 60 Sagamore Rd., starting at 8:30 a.m.)

Adjournment

Motion by Tom Mack to adjourn at 11:06 a.m. Seconded by Rosalie Lopresto. All in favor.

Respectfully submitted,
Dyana F. Ledger



MEETING MINUTES (DRAFT)
Monday, September 15, 2025 – 8:30 a.m.
Water District Office – 60 Sagamore Road

Commission Present: *Scott Marion, Rosalie Lopresto, and Tom Mack*

Others Present on behalf of the District: *District Administrator Brian Goetz*

Attendees: *Peter Pitsas and Lynette Carney, representing Underwood Engineers. Keriann Roman, District legal counsel. Steven Borne, RWD customer*

I. Call to Order

Chair Marion called the meeting to order at 8:30 a.m.

II. Work Session Central Treatment Plant: Preliminary Design Update – Underwood Engineers

Underwood provided an update of their progress with the Central Treatment Plant preliminary design. A copy of their presentation is attached to these meeting minutes. Highlights of the discussion with the commissioners were as follows:

Scope of Work:

- Review historic WQ and treatment evaluations
- Evaluate treatment of Bailey Brook water for iron & manganese removal
 - This task relies heavily on key information that is currently being collected
- Evaluate treatment of Bailey Brook and Garland wells for PFAS
 - The water quality is tricky and we want to make sure that RWD and UE are comfortable moving forward with final design based on these parameters
- Evaluate site options for treatment facilities
- Update Cost Opinion submitted with the SRF loan based on preliminary design findings
- Create a Summary Report
 - The preliminary design phase is critical as the basis for everything moving forward

Other items of note during the presentation and discussion:

Mr. Pitsas noted that the problem with the water quality is that we have different water quality for different wells. This has been something that has complicated past efforts to design a treatment system for the district. The Garland water has the PFAS over the new EPA limit of 4 parts-per-trillion and needs pH adjustment, while the bedrock wells need additional treatment for iron and manganese removal. His slides and discussion highlighted all the past work, dating back to 2009, that has already been done to investigate, bench test and pilot treatment technologies. To date, none have been successful enough to warrant final design and construction of a full scale system. As mentioned many times during their presentation, he again said that UE wanted to make sure that what they design for is the right technology so that the district won't have to redesign or change treatment technologies in the future. Underwood wants to make sure that they are moving ahead right and don't want to waste money and come back and rework the design. Mr. Pitsas stated that they would like to have been further along with the design, but there are still questions about the water quality of the well water sources that are yet to be answered.

Ms. Carney noted that they have been learning lessons from other treatment systems that have been constructed recently throughout New England that they can apply to this project. She added that once final design is underway there are plans to have site visits to these other facilities to learn more about their operations.

Commissioner Lopresto questioned how effective the Cedar Run well seal will be. Administrator Goetz noted that the seal should be installed sometime in October. We are still waiting on the parts to arrive. Once that is installed then additional water quality sampling can be performed to determine the viability of reactivating that source of supply. Otherwise, Ms. Carney noted, the well is really not that usable other than an emergency source due to the high levels of iron and manganese. She added that the district's approach is the best option at the moment adding that maybe you get a little less quantity of water but perhaps be able to improve the water quality. There is also the potential to replace some of that water with water from the other test wells. The intention is to also collect water quality data from test well 3 as part of the work. Mr. Pitsas mentioned if the district has multiple wells and you're doing a well-field approach type of thing, then you're stressing each well less and get the volume that you are permitted for, then that would be a good solution.

There was discussion about the PFAS piloting and data to date. Underwood complimented Superintendent Jones for all the work he and his staff have done to set up and run this pilot in-house rather than expending time and money on an outside firm to do the work. So far, based on all the water quality sampling and data collected from the pilot system to date, each of the four filter medias being tested are proving to work effectively. Ms. Carney went over some of the charts and then went on to discuss the observations and photos that Superintendent Jones and staff have seen in the field. The Bailey water source is showing manganese deposition in the pre-filter installed on the well sample line. The Garland Well is showing iron staining in its pre-filter. This can be easily removed. The blended water is also showing staining that is harder to remove. This sample is after the chlorination, so it may be attributed to the chlorination. Superintendent

Jones also provided a water sample showing iron deposits taken from the bottom of the Washington Road tank that was recently collected as part of the tank cleaning prior to the tank painting project that recently started. Ms. Carney noted that this is likely the iron coming out of solution due to the chlorination. Since the tank is so close to the Garland water sources and chlorination this is likely why the iron doesn't get out into the rest of the system and cause water quality complaints.

The next effort that Underwood is going to pursue is to have Blueleaf be subcontracted to perform additional bench testing of treatment methods at the end of October or early November. They are going to try aeration on the Garland well water to see how effective that is. If the Cedar Run well is back on-line then they will be able to bench test that water too. Underwood added that they are also talking to various treatment vendors to get their opinion on possible options for effective treatment technologies. Ms. Carney noted that they have sent the vendors the first round of water quality data from recent well sampling and will do so with the next round to get their insight.

Underwood finished their presentation by providing an updated timeline for the preliminary and final design. Currently, they anticipate finishing the preliminary design by February/March of 2026. They will then work on final design and permitting, which will take about 12 months. However, they anticipate having updated cost estimates for the system by the end of 2026.

Chair Marion noted the timing for town meeting and budgeting to provide an update regarding the breakdown of the estimated treatment costs and potential rate impacts. He added that based on the Underwood presentation it appears that the district will not have a more detailed estimate by the time of the 2026 meetings and that we should look toward having everything in place by the 2027 meeting. Administrator Goetz added that this timing should also line up favorably with the ongoing work on the West Road test well as that work and pump testing should occur sometime in 2026 too.

Regarding rates, Administrator Goetz said that they could be updated for the start of 2026, together with a change to quarterly billing, and that the district will have additional time to assess the breakdown of the final treatment costs when design is complete and construction is set to begin. Fortunately, with the SRF loan structure, the district has until one year after final completion of the facility to start paying off the loan. That provides ample time to adjust rates and revenue needs to cover the payments when they start to become due in 2030. He added that the adjusted timeline for design provides the district with time to prepare outreach materials that can be presented at upcoming meetings and distributed to customers along with website posting. These materials will describe what the project is and how it will improve water quality and meet the new regulatory guidelines for PFAS.

III. Non-Public Session per RSA 91-A:3 II (1) Legal

At 9:55 a.m., Tom Mack moved to enter Non-Public Session per RSA 91-A:3 II (1) Legal. Seconded by Rosalie. Roll Call: Scott Marion – Aye; Rosalie Lopresto – Aye; Tom Mack – Aye

The Commission came out of non-public session at 10:20 a.m.

IV. Other Business

None

Motion by Scott Marion to seal the non-public meeting minutes of this meeting. Seconded by Tom Mack. All in favor.

Adjournment

Motion by Tom Mack to adjourn at 10:30 a.m. Seconded by Rosalie Lopresto. All in favor.

Respectfully submitted,
Dyana F. Ledger



MEETING
Wednesday, September 3, 2025 – 8:00 a.m.
Water District Office – 60 Sagamore Road

Commission Present: *Scott Marion, Rosalie Lopresto, and Tom Mack*

Others Present on behalf of the District: *District Administrator Brian Goetz, Business Manager Dyana Ledger, and Superintendent Arik Jones*

I. Call to Order

Chair Marion called the meeting to order at 8:00 a.m.

II. Non-Public Session per RSA 91-A:3, II (a) Personnel

At 8:00 a.m., Rosalie Lopresto moved to enter Non-Public Session per RSA 91-A:3, II (a) Personnel. Seconded by Tom Mack.

Roll Call: Scott Marion – Aye; Rosalie Lopresto – Aye; Tom Mack – Aye

The Commission came out of non-public session at 9:00 a.m.

III. Approval of Minutes

Motion by Tom Mack to approve the minutes of August 5, 2025. Seconded by Rosalie Lopresto. All in favor.

IV. Superintendent Update

Superintendent Arik Jones gave an update on projects for the Water District:

- Tree cutting and pruning has been completed around the tanks, as well as the well site. This will make the painting of tank 1 easier, which is due to start on September 9th. The exterior painting of the tank is anticipated to take about six weeks with three weeks of blasting. The vent cap, ladder system, and entry hatches will also be replaced during this project. Property owners near the tank have been informed about the upcoming work.

- Tank 2 has had its three-year inspection and cleaning. There was more sediment in the tank than with past inspections which could be due to the chlorination of the system. The Washington Road tanks have the higher levels of iron and manganese in the system. This could also be a one-time incident. The system may have flushed itself out with chlorination and reached a better equilibrium. Moving forward, the intent is to clean and inspect the tank in two years, instead of waiting for three and decide at that time on how to continue.
- The pumping total for August was 21 million gallons, which is about the same as July. The pumping totals for this year are consistent with totals from last year.

V. Administrator Update

- District Administrator Brian Goetz reviewed the map for N.H. showing the drought conditions throughout the state. Rockingham County is in an abnormally dry condition currently. In the last twelve months, there has only been one month with near average rainfall and one month above average. There has been only three inches of rainfall in the last three months. He reviewed the well water levels, which are still doing okay and not as low as they were in 2022. Odd/even restrictions are in effect and outreach efforts were done by district staff. Postcards have been mailed to all customers alerting them of the odd/even water restriction that was put in place at the last meeting. An alert has been posted on the Water District's website, as well as a notice on the town's website. The electronic message board is set up near the transfer station with an alert about the restrictions, along with signs posted throughout the district.
- Underwood Engineering will be at the September 15th meeting to give an update to the Commissioners about the Central Treatment Plant project. Attorney Roman will be invited to that meeting to hear the update.
- West Road Test Well – Field work has been completed. Waiting on analysis and memo from Wright-Pierce before proceeding with next phase of permit submittal and pump testing of the well.
- Cedar Run and Garland wells – Packer seal is on order for Cedar Run well. Anticipate delivery in a few weeks and then it can be installed and pump tested to see how water quality and quantity is affected. Commissioner Mack will be doing some hydrogeologic surveys around the Garland well to better understand that aquifer, site additional monitoring wells and pick a location for future backup well for current Garland well.
- Rate Study – Still on track for recommendations by end of October and information for public outreach/meetings in November.

VI. Financials

Business Manager Dyana Ledger sent expenditure reports to the Commissioners before the meeting for review. There were no real concerns with the year-to-date reports. There was some concern about the timing of the receipt of the tax check from the town. There is also concern about the district's reserve accounts and how the accounts will be managed moving forward by the Trustees for the Trust Funds. Chair Marion agreed to follow up with the Select Board.

VII. Other Business

Upcoming Meeting Dates:

- 9/15
- 10/1
- 10/30
- 11/6
- 11/19
- 12/3
- 12/18

All meetings start at 8:30 a.m. and will be held at the Rye Water District Office, 60 Sagamore Rd.

VIII. Non-Public Session per RSA 91-A:3, II (a) Personnel

At 10:08 a.m., Tom Mack moved to go into Non-Public Session per RSA 91-A:3, II (a) Personnel. Seconded by Rosalie Lopresto.

Roll Call: Scott Marion – Aye; Rosalie Lopresto – Aye; Tom Mack – Aye

The Commission came out of non-public session at 10:30 a.m.

Motion by Scott Marion to seal both non-public meeting minutes of this meeting. Seconded by Tom Mack. All in favor.

Adjournment

Motion by Tom Mack to adjourn at 10:30 a.m. Seconded by Rosalie Lopresto. All in favor.

Respectfully submitted,
Dyana F. Ledger



**RYE WATER
DISTRICT**

MEETING

Wednesday, August 20, 2025 – 8:30 a.m.

Water District Office – 60 Sagamore Road

Commission Present: *Scott Marion, Rosalie Lopresto, and Tom Mack*

Others Present: *District Administrator Brian Goetz, and Superintendent Arik Jones*

I. Call to Order

Chair Marion called the meeting to order at 8:37 a.m.

II. Non-Public Session per RSA 91-A:3, II (I) Legal

At 8:37 a.m., Scott Marion moved to go into Non-Public Session per RSA 91-A:3, II (I) Legal. Seconded by Rosalie Lopresto.

Roll Call: Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye

The Commission came out of non-public session at 9:50 a.m.

III. Water Restrictions

District Administrator Goetz gave an update to the Commissioners in regard to the dry weather conditions and the effect on the system. At this time, the Seacoast area is categorized by the State as being in a moderate drought condition. Administrator Goetz recommended that the District implement an odd/even water irrigation schedule. Customers with odd-numbered street addresses can irrigate from midnight to 8:00 a.m. on odd-numbered days, while even-numbered addresses can water on even days. An alert/notice will be posted on the District's website, along with the town website. Postcards alerting customers about this restriction will be printed and sent to district households on Rye water. Signs, as well as the electronic message board, will also be posted throughout the District. The Commissioners agreed.

Motion by Rosalie Lopresto to approve the odd/even water use restrictions effective August 20, 2025. Seconded by Tom Mack. All in favor.

IV. Other Business

a. Town Newsletter Article

The Commissioners reviewed the newsletter article draft and suggested changes/edits. The final draft will be emailed to the Select Board's office to be included in the upcoming newsletter.

V. Non-Public Session per RSA 91-A:3, II (a) Personnel

At 10:50 a.m., Tom Mack moved to go into Non-Public Session per RSA 91-A:3, II (a) Personnel. Seconded by Rosalie Lopresto.

Roll Call: Tom Mack – Aye; Rosalie Lopresto – Aye; Scott Marion – Aye

Adjournment

Motion by Scott Marion to adjourn at 11:06 a.m. Seconded by Tom Mack. All in favor.



**RYE WATER
DISTRICT**

**RYE WATER DISTRICT
MEETING**

Tuesday, August 5, 2025 – 8:30 a.m.
Water District Office – 60 Sagamore Road

Commission Present: *Scott Marion, Rosalie Lopresto, and Tom Mack*

Others Present: *District Administrator Brian Goetz, and Superintendent Arik Jones*

I. Call to Order

Chair Marion called the meeting to order at 8:33 a.m.

II. Non-Public Session (1) per RSA 91-A:3, II (a) Personnel

At 8:33 a.m., Rosalie Lopresto moved to go into Non-Public Session per RSA 91-A:3, II (a) Personnel. Seconded by Tom Mack.

Roll Call: Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye

The Commission came out of non-public session at 8:58 a.m.

III. Approval of Minutes: 7/02/25 – 7/23/25

Motion by Rosalie Lopresto to approve the minutes of July 2nd and July 23rd. Seconded by Tom Mack. All in favor.

IV. Administrator Update

a. Weather and Supply Status

Continued hot and dry conditions. Only 2.5 inches of rain since the beginning of June. May need to implement water restrictions if conditions do not change.

b. Cedar Run well work update

Two scopes of work and bids were submitted to Wright-Pierce for the installation of a well seal. Weston & Sampson CMR was selected to do the work because their scope included using an 8-inch pipe instead of the other firm's bid with a 6-inch pipe. The larger pipe will enable more ability to keep pumping the well close to its initial flow rate. Commissioners directed Administrator Goetz to proceed with contracting the work with Weston & Sampson.

- c. West Road well update

Wright-Pierce, the district’s hydrogeologic consultant, is working on next phase of analysis which includes more geophysical surveys of the area around the well to better understand the surrounding recharge of the well for use in submitting to NHDES for a permit. Field work will be performed in early August and will dictate the next phase of work for the well permitting. This is a long and detailed effort, but the district anticipates being able to move forward with pump testing, water quality monitoring and other assessments later in 2025 or early 2026.
- d. Treatment design update

Preliminary design with Underwood Engineers continues. Additional source water quality analysis is underway to better determine additional water quality parameters from the Garland and Bailey wells that will better characterize water quality for treatment vendors to analyze.
- e. Rate study update

Administrator Goetz and Business Manager Ledger met with Underwood Engineers to determine their data needs for this study. Currently, there are no deliverables, but it’s anticipated that there will be some draft analysis by mid-to-late August.
- f. State PFAS update – private well occurrence data

Administrator Goetz updated the commissioners on recent data from the State Drinking Water Bureau stating that there are currently 100 public drinking water systems affected by the State’s PFAS regulations. Their information notes that with the new EPA limits, set to go into effect in 2031, there will be 200 more systems effected. Their data also shows that over 8,000 private wells will be affected.
- g. National Conference of State Legislatures Summit in Boston on August 6th – PFAS Session

Administrator Goetz will be speaking on a panel at this conference entitled “The PFAS Puzzle, Putting the Pieces Together.” His focus will be on how public drinking water systems respond to PFAS contamination.

V. Superintendent Update

- a. Operations

The pumping totals for July 2025 are similar to the total for July 2024. Rain for the month was also about the same as last year. The booster station output has been modified to offset heavy use periods.

Lead and copper samples for third quarter have been started and should be completed by early September.
- b. Projects

Work continues with Vertical Bridge, Verizon’s tower sites property management company, to install a collector at the Port Way cell tower site. Once the collector is in place, RWD will have full coverage of the system. The meters in the district that are fixed network capable will be added to the network.

USG will start service on Tank 1 on September 9th for the exterior coating and other maintenance. Plans are being made for isolating and draining that tank while utilizing the water from Tank 1 for the high side system. The vent replacement for Tank 2 has been scheduled for the end of August, which should not impede daily operations. A communication will be sent out residents informing them of the projects letting them know it will not have any effect on water quality or availability, but water conservation would be appreciated as storage capacity will be reduced during that time.

VI. Business Manager Update

a. Finances

The Commissioners received financials from Business Manager Dyana Ledger by email for review. There were no questions or concerns about the financials submitted.

VII. Overwatch Foundation Grant for Cybersecurity

The district has been selected to participate in the State's Drinking Water System Cybersecurity Grant Program. This program will provide an analysis of the water systems computer controls and network security. Administrator Goetz will follow-up with more detail and references regarding this program and bring back to the Commissioners at a future meeting.

VIII. Portsmouth Water Agreement Status

The Commission discussed the City of Portsmouth's request to expand service to 22 more properties along Breakfast Hill Road in Greenland. This would expand the current service that the district provides to the City to serve the Bethany Church and Seavey Way properties through a wholesale meter. Commissioner Lopresto voiced concern about the district committing to additional water service when it does not have all of its sources available and treated to the 2031 PFAS standard. Discussion about including this information in any agreement with the City was brought up. The Commissioners directed Administrator Goetz to continue to work with Attorney Roman on this matter and to also invite representatives from the City of Portsmouth to attend the next commission meeting.

IX. Other Business

- The Town Newsletter article is due August 18th. Chair Marion will work on a draft and send it to the Commission for review and additional comments.

Adjournment

Motion by Tom Mack to adjourn at 11:00 a.m. Seconded by Rosalie Lopresto. All in favor.

Respectfully submitted, Dyana F Ledger



MEETING

Wednesday, July 23, 2025 – 8:30 a.m.

Water District Office – 60 Sagamore Road

Commission Present: *Scott Marion, Rosalie Lopresto and Tom Mack*

Others Present on behalf of the District: *District Administrator Brian Goetz, Business Manager Dyana Ledger, Superintendent Arik Jones and Attorney Keriann Roman*

I. Call to Order

Chair Marion called the meeting to order at 8:30 a.m.

II. Administrator Update:

a. NHDES response to letter regarding Grove Road Landfill permit

Commissioners reviewed the July 23, 2025, email letter response from the NHDES regarding the June 20, 2025, email letter from Administrator Goetz to NHDES questioning aspects of the recently renewed Grove Road Landfill permit. No direct response to that letter will take place at this time, however, district staff will work with consultants to continue to review the Garland well area monitoring wells and determine if the district should increase our sampling of monitoring wells and/or, install additional monitoring well locations to continue to identify and track the PFAS contamination coming from the landfill. Part of this effort will happen as part of the Garland backup well siting, included in the central treatment project.

b. Well work status

Administrator Goetz updated the commissioners about the ongoing work at the Cedar Run well. Data has been submitted from our consultant regarding the borehole geophysics. Administrator Goetz and commissioner Mack met with Wright-Pierce to discuss that data and next steps. Subsequently, Wright-Pierce submitted a work scope to continue that effort and work with well drilling vendors to have a well packer seal installed in the upper zone of the well with the intent of sealing off the upper waters that have higher total organic carbon, making the well difficult to treat. The commissioners agreed to the scope and continued efforts.

c. West Road test well status

The West Road test well borehole geophysics were reviewed and discussed by the commissioners. Wright-Pierce's recommendation after meeting with Administrator Goetz and Commissioner Mack was to perform additional electro resistivity testing around the well to better determine the fractures around the well. This information will be utilized to see if the current test well is in the optimum location. It will also yield useful information to respond to anticipated questions from the public and the regulators about the extent of the bedrock aquifer recharge area. The commissioners agreed to the additional work scope. Administrator Goetz said that he would also update the Rye Conservation Commission about the work.

d. Treatment design status

Preliminary design and piloting continues. The focus is on further sampling the sources of water for parameters that are not normally sampled for. These aren't regulatory compliance parameters but ones that might help in identifying proper treatment technologies for the bedrock well sources. The commissioners also discussed having an updated cost estimate for the treatment by the end of the year that can be utilized to break down the amount attributed to the iron/manganese treatment together with the additional cost the PFAS treatment and supply operations will impact the district.

e. Portsmouth request for additional water service along Breakfast Hill Road

Attorney Roman discussed Portsmouth's request for additional wholesale water from the district per the city's July 9, 2025 letter. Commissioner Lopresto noted that, if connected, the water that Rye would be delivered to these new customers is currently over the new EPA limit of 4 parts-per-trillion for PFOA and PFOS and that Portsmouth should note that when new customers connect. If the new customers were to connect after the district's treatment facility is completed, then this will not be the case. No vote was taken on this matter. The commissioners asked Attorney Roman to begin drafting an agreement that not only addresses these new connections, but also the wholesale water agreement that Rye has with the City of Portsmouth for water that we get from their system. This agreement should also mention that all customers served through this connection from Rye follow Rye's irrigation policies. Commissioner Lopresto asked that her reservations on providing water to Portsmouth for the new development be noted for the record.

There was further discussion with Attorney Roman regarding the NHDES letter relating to the Grove Road Landfill permit.

At 9:50 a.m., Tom Mack moved to go into non-public session per RSA 91-A:3, II (I) Legal. Seconded by Rosalie Lopresto.

Roll Call: Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye

The Commission came out of non-public session at 10:20 a.m.

Tom Mack moved to seal the minutes of the non-public session. Seconded by Rosalie Lopresto. All in favor.

f. Portsmouth wholesale rate increase – 9% effective July 1, 2025

Portsmouth recently approved their FY26 budget, which includes a 9% increase in water rates for their customers. It is assumed that the wholesale rate that Rye pays to Portsmouth will also increase the same amount.

g. Rate study progress

Administrator Goetz and Business Manager Ledger met with Underwood Engineers to begin work on the rate study. The next couple of months will involve a lot of data analysis. The intent is to have a draft report from Underwood by early September so the district can discuss and implement rate changes prior to January 1, 2026.

III. Superintendent Update

Superintendent Jones gave a brief update on recent water pumping totals. He also updated the commissioners on recent operator work in the field.

IV. Other Business:

a. Operator interviews (five interviewed by Brian and Arik)

Administrator Goetz and Superintendent Jones gave an overview of the five candidates that they have interviewed so far. The commissioners agreed that the top candidate should be invited to the next commission meeting. Administrator Goetz will reach out to that candidate and follow up.

b. Community Power rates

Administrator Goetz spoke about an article he recently saw regarding an increase in Community Power rates. The commission asked him to reach out to Howard Kalet from the Rye Energy Committee for more information.

c. Logos and signs

Superintendent Jones presented an estimate to put the new RWD logo on the district's work trucks. The commissioners did not have an issue with the estimate of \$2,700 for the work.

d. LSLI Loan paperwork

Chair Marion signed the LSLI loan and grant paperwork requested by the State.

At 11:15 a.m., Tom Mack moved to adjourn. Seconded by Rosalie Lopresto. All in favor.

Respectfully submitted, Dyana F Ledger



**RYE WATER DISTRICT
MEETING
Wednesday, July 2, 2025 – 8:30 a.m.
Water District Office – 60 Sagamore Road**

Commission Present: *Scott Marion, Rosalie Lopresto (remote), and Tom Mack*

Others Present on behalf of the District: *District Administrator Brian Goetz, Business Manager Dyana Ledger, and Superintendent Arik Jones*

I. Call to Order

Chair Marion called the meeting to order at 8:32 a.m.

II. Approval of Minutes

- June 18th Public & Non-Public

Motion by Tom Mack to accept the minutes of the meeting of June 18, 2025, as presented.

Seconded by Rosalie Lopresto.

Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye

Motion passed.

Motion by Tom Mack to accept the minutes of the non-public meeting of June 18, 2025.

Seconded by Rosalie Lopresto.

Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye

Motion passed.

III. Public Hearing: Accept and Expend NH DES Grant Funds

The purpose of the hearing is to consider acceptance and expenditure of sixty thousand dollars (\$60,000) from an LSLI Grant from NH DES related to water service line inventory activities. If voted to accept, the Commission will further authorize Scott Marion, Commission Chair, to execute any documents to effectuate this grant.

At 9:00 a.m., Chair Marion opened the public hearing. There were no questions or concerns raised by the Commission. No public comments were made.

Tom Mack moved to close the public hearing at 9:01 a.m. Seconded by Rosalie Lopresto. Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye.

Tom Mack moved to accept and expend the LSLI Grant from NH DES in the amount of \$60,000 for water service line inventory activities, and to authorize Chair Scott Marion to execute any documents to effectuate this grant. Seconded by Rosalie Lopresto.

Roll Call: Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye

Motion passed.

IV. Business:

a. Current operations and pumping due to warm weather

Superintendent Jones went over June monthly water system statistics. 2025 demands were very similar to 2024 with recent high demand during last week's heat wave.

Administrator Goetz provided graphics showing the difference between hot and dry pumpage versus the cooler, wetter weekend weather. The system was running at 69% during the hot/dry weather and at 48% during the cooler/wet weather. It was pointed out that recent district messaging to customers about not running irrigation systems during rain events may be working.

b. Rate Study Scope of Work and Contract

Administrator Goetz presented Underwood Engineers' scope of work for updating water rates. Commission agreed to the \$38,200 contract and authorized Administrator to sign. Work will commence immediately with intent of having a draft by Oct/Nov for rate implementation starting January 1, 2026.

Tom Mack moved to approve the contract with Underwood Engineers, in the amount of \$38,200., for work related to studying and updating the Water District rates; and to authorize Administrator Brian Goetz to sign the contract. Seconded by Rosalie Lopresto.

Roll Call: Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye

Motion passed.

c. Cedar Run and Garland Well Updates

Administrator Goetz provided an update on this project following meetings that he and Commissioner Mack had with Wright-Pierce. W-P was directed to work with well pump vendors to design and install a well seal at the Cedar Run well ASAP. Once installed the well will be pumped to determine any changes to quality and quantity. At that point a decision will be made as to next steps to take. Garland Well work with W-P will include determining the site to reserve for potential backup/replacement well for Garland so that area does not get impacted by future treatment facility construction. The intent is to just reserve this area in case something was to happen to the Garland Well.

d. West Road Test Well Update

Administrator Goetz provided an update on W-P meeting he attended with Commissioner Mack regarding next steps for this site. The next phase will involve ground geophysics that will be performed by W-P to determine fracture locations and orientation. This information will be utilized to determine location of final well that will be used for the NHDES Preliminary Groundwater Withdrawal Application. Discussion with commissioners included a bit more detail as to the process and timing. Administrator Goetz said that it is a long process and NHDES will have a lot of oversight and requirements for monitoring other water resources and wells in the vicinity of this well to determine any potential impacts this withdrawal might have.

e. Grove Road Landfill permit letter to NH DES follow-up

Administrator Goetz relayed information to the commissioners about a telephone conversation he had with Jeff Marts, Administrator for the NHDES's Hazardous Waste Remediation Bureau on June 25, 2025. He reiterated that the District has requested a response in writing from the bureau.

f. Water Operator interviews

Three applicants have been interviewed by Superintendent Jones and Administrator Goetz. All were qualified, but Jones and Goetz would like to continue to search and interview before taking the next step. There are still applicants submitting their resumes for this position and it is also still posted on the NHWWA and Granite State Rural Water websites.

V. Other Business

Administrator Goetz and Superintendent Jones mentioned how the Moen Automatic Shutoff valves are causing customers to call the District at off hours when the valve shuts their water off. All agreed that providing information on the website may be helpful.

Adjournment

Motion by Tom Mack to adjourn at 10:13 a.m. Seconded by Rosalie Lopresto. All in favor.

Respectfully submitted,
Dyana F. Ledger



**RYE WATER DISTRICT
MEETING**

Wednesday, June 18, 2025 – 8:30 a.m.
Water District Office – 60 Sagamore Road

Commission Present: *Scott Marion, Rosalie Lopresto, and Tom Mack*

Others Present on behalf of the District: *District Administrator Brian Goetz, Business Manager Dyana Ledger, and Superintendent Arik Jones*

I. Call to Order

Chair Marion called the meeting to order at 8:38 a.m.

II. Rye Energy Committee re: Community Power

Howard Kalet, Rye Energy Committee, met with the Commissioners to present the District the opportunity to subscribe to a Group Net Metering (GNM) project hosted through a solar array being developed by Encore Renewable Energy and managed by Poverty Plains Group Net Metering. Subscribers to the group must be governmental accounts within the Eversource utility territory. Three of the District's metered complexes qualify for net metering based on the amount of energy consumed. Community Power Coalition of NH is serving as the group administrator. Hosts receive net metering credit from the utility for generated energy provided that the total load of subscribers matches the generation. Subscribers receive a portion (12.5%) of the net metering credit in exchange for pledging their load. There is no cost to the District to become a subscriber.

After discussion, the Commissioners agreed to move forward with becoming a subscriber.

Motion by Tom Mack to authorize Chair Scott Marion to sign the Poverty Plains Group Net Metering Membership Agreement on behalf of the Rye Water District. Seconded by Rosalie Lopresto. All in favor.

III. Underwood Engineers re: Rate Study Capabilities

Keith Pratt and Meagan McCowan, Underwood Engineering, met with the commission to speak about their water rate experience. They have considerable experience working with communities in New Hampshire, including working with the Merrimack Village District for the last twenty years. Merrimack is like Rye because they are also a district and have recently gone through major treatment system upgrades to treat PFAS.

After discussion, the commission agreed to have Underwood work with District Administrator Goetz to develop a work scope with the intent of having rates updated by the end of 2025.

IV. LSLI Grant – set public hearing for next commission meeting

A public hearing has been noticed for the July 2nd commission meeting for the acceptance and expenditure of an LSLI Grant from NH DES in the amount of \$60,000 for water service line inventory activities.

V. Grove Road Landfill permit review

The commissioners reviewed a draft letter to the NHDES with district comments regarding the recently issued five-year permit for the Grove Road Landfill. Final edits were suggested, and the letter will be sent out by Administrator Goetz on behalf of the commissioners.

VI. Administrator Update:

- a. AWWA Conference review – very good conference. Many sessions on PFAS, as well as many vendors related to PFAS treatment. Administrator Goetz also attended sessions focused on water efficiency and moderated a water loss control session with three speakers.
- b. Weather and source of supply status – No more drought
- c. Borehole geophysics – work was completed recently and a meeting is set to review the results of the geophysics, performed on the West Road test well and the Cedar Run well.
- d. Discussion w/NHDES regarding groundwater options – Administrator Goetz reported that he had a good meeting with NHDES regarding the district’s intended work to improve water quality and sustainability of existing water resources.
- e. Operating posting and response to date – new position has been posted. Three responses so far.
- f. 2nd quarter billing
- g. 3rd quarter billing – Administrator Goetz will work with staff to develop outreach materials for customers to update them on water system upgrades, rate increase, and the new billing system rollout

VII. Superintendent Update

Water system data for the month of May was presented. Acorn Acres work to replace old cast iron water main is in-progress. Piloting and new operations office setup projects are continuing.

VIII. Business Manager Update

Business Manager Dyana Ledger emailed year-to-date financial expenditure reports to the Commissioners prior to the meeting for review. There were no questions or concerns noted at the monthly meeting.

IX. Other Business

- a. Approval of Minutes**
 - 5/14/25 – Public & Non-Public

Motion by Tom Mack to accept the minutes of May 14, 2025, as presented. Seconded by Rosalie Lopresto. All in favor.

Motion by Tom Mack to accept the non-public minutes of May 14, 2025, per RSA 91-A:3, II (l) Legal, as presented. Seconded by Rosalie Lopresto. All in favor.

Motion by Tom Mack to accept the non-public minutes of May 14, 2025, per RSA 91-A:3, II (a) Personnel, as presented. Seconded by Rosalie Lopresto. All in favor.

- 5/28/25 – Public & Non-Public

Motion by Tom Mack to accept the minutes of May 28, 2025, as presented. Seconded by Rosalie Lopresto. All in favor.

Motion by Rosalie Lopresto to accept the non-public minutes of May 28, 2025, per RSA 91-A-3, II (a) Personnel, as presented. Seconded by Tom Mack. All in favor.

- X. Non-Public per RSA 91-A:3, II (a) Personnel**

At 10:50 a.m., Tom Mack made a motion to go into Non-Public per RSA 91-A:3, II (a) Personnel. Seconded by Rosalie Lopresto.

Roll Call: Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye

The Commission came out of non-public session at 11:15 a.m.

Adjournment

Motion by Rosalie Lopresto to adjourn at 11:16 a.m. Seconded by Tom Mack. All in favor.

Respectfully submitted, Dyana F Ledger



**RYE WATER DISTRICT
WORK SESSION
Wednesday, May 28, 2025 – 8:30 a.m.
Water District Office – 60 Sagamore Road**

Commission Present: *Scott Marion, Rosalie Lopresto, and Tom Mack*

Others Present on behalf of the District: *District Administrator Brian Goetz, and Business Manager Dyana Ledger*

I. Call to Order

Chair Marion called the meeting to order at 8:45 a.m.

II. Work Session

District Administrator Brian Goetz and the Commissioners discussed updates on current district projects. They also scheduled dates for district meetings for the next few months:

- June 18th; July 2nd; July 16th; August 5th; August 20th; and September 3rd

Chair Marion will be inviting a representative from the Rye Energy Committee to the June 18th meeting to discuss energy conservation for the District. Administrator Goetz will reach out to Keith Pratt, Underwood Engineering, to inquire about rate study consulting and support. Mr. Pratt may attend the June 18th meeting for further discussion with the Commission.

III. Non-Public Session per RSA 91:A-3, II (a) Personnel

At 9:50 a.m., Rosalie Lopresto moved to go into Non-Public Session per RSA 91:A-3, II (a) Personnel. Seconded by Tom Mack.

Roll Call: Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye

At 10:40 a.m., the Commission came out of non-public session.

Adjournment

Rosalie Lopresto moved to adjourn at 10:41 am. Seconded by Tom Mack. All in favor.

Respectfully submitted, Dyana Ledger



**RYE WATER DISTRICT
MEETING
Wednesday, May 14, 2025 – 8:30 a.m.
Water District Office – 60 Sagamore Road**

Commission Present: *Scott Marion, Rosalie Lopresto, and Tom Mack*

Others Present on behalf of the District: *District Administrator Brian Goetz, Business Manager Dyana Ledger, Superintendent Arik Jones, and Attorney Keriann Roman*

I. Call to Order

Chair Marion called the meeting to order at 8:31 p.m.

II. Non-Public per RSA 91:A-3, II (I) Legal

At 8:32 a.m., Rosalie Lopresto moved to go into non-public session per RSA 91:A-3, II (I) Legal. Seconded by Tom Mack.

Roll Call: Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye

At 8:45 a.m., the Commission came out of non-public session.

III. NHDES Re: Grove Road Landfill Closure (via Teams)

8:45 a.m. – NHDES representatives, Jeffrey Marts and James O’Rourke joined the meeting via Teams to discuss the status of the Grove Road Landfill. They discussed the monitoring, DES review of data and condition of the landfill area. They stated that the groundwater management zone (GMZ) does not extend all the way to the Garland well because the PFAS values there do not exceed the current NHDES ambient groundwater quality standards. All discussed the pending EPA regulations that will lower the maximum contaminant levels for PFOA and PFOS to 4 parts-per-trillion. NHDES stated that once those go into effect there is a process that the state will undertake to make those standards their ambient groundwater quality standards.

Regarding the permit; they stated that the landfill’s five-year permit submittal was under review and that it would be issued soon. The commissioners asked about the ability to comment and stated that they would do so to address concerns about the PFAS in the Garland well associated with the effect the landfill has on the aquifer.

IV. Non-Public Meeting per RSA 91:A-3, II (a) Personnel

At 9:50 a.m., Rosalie Lopresto moved to go into non-public session per RSA 91:A-3, II (a) Personnel. Seconded by Tom Mack.

Roll Call: Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye

The Commission came out of non-public session at 10:25 a.m.

V. Administrator’s Update

District Administrator Brian Goetz gave an update on current district projects:

a. Backflow Testing

The spring backflow testing will be subcontracted out this year to Ryan Crawford, due to current staffing levels and the need to alleviate some tasks from the Superintendent. Mr. Crawford has worked for the District doing backflow testing in the past. Properties requiring backflow testing (mostly commercial) will be contacted directly to schedule an appointment.

b. New temporary operations enter office setup at Garland Road facility

The temporary office trailer has been delivered to the Garland site and work has started on setting up necessary office equipment. The trailer will be used for onsite operations and engineering meetings over the next few years during the preliminary and construction phase of the central treatment facility.

c. Central Treatment Design and Piloting Progress

Piloting and data review continues with Underwood Engineers. Treatment options for bedrock wells are complicated by the unique water quality of these two wells. Underwood continues to research other systems in New England that deal with treating similar water.

d. Bailey and Cedar Run Well work scope and progress

The district is going to proceed with performing borehole geophysics of the Cedar Run well to determine if and where the well can be sealed off to reduce potential input of upper waters into the well. If this upper water can be sealed off then there is a good chance that water quality will improve. The better the quality water we can obtain prior to treatment will help reduce the complexity, cost and operational work needed to treat this water. The commission agreed to proceed with this work.

e. Rate Study

Continue to review water use demographics. Will start work with consultant soon to develop pro-forma and path forward with intent to change rate structure, go to quarterly billing and increase revenue through rate adjustments starting on January 1, 2026.

VI. Superintendent's Update

Superintendent Arik Jones gave an update on ongoing field projects:

a. April 2025 summary presented

The Commissioners reviewed the pumping and usage data for the month of April. (email w/data was referenced)

b. Pending project and maintenance schedule

Updates were given on flushing, West Road Valve replacement and pending main replacement for Acorn Acres.

VII. Business Manager Update

a. Financials

Business Manager Dyana Ledger emailed year-to-date financial information to the Commissioners prior to the meeting for review. The Commissioners did not have any questions or concerns about the reports.

VIII. Town Newsletter (Rye Water District segment – Brian sent draft to commissioners)

The Commissioners reviewed the draft prepared by Administrator Goetz for the upcoming Town Newsletter. There were a few minor changes that will be made before sending to Janice Ireland in the Selectmen's Office.

IX. Other Business

a. Approval of Minutes: 1/15 – 1/28 – 1/30 – 2/12 – 3/12 – 3/24 – 3/29 – 4/07 – 4/28

Motion by Tom Mack to approve the minutes of January 15th, January 28th, January 30th, February 12th, March 12th, March 24th, March 29th, April 7th and April 28th.

Seconded by Rosalie Lopresto. All in favor.

b. Deputy Treasurer

It was noted that Treasurer Amy Thibodeau has requested to appoint Lindsay Murphy as Deputy Treasurer. The Commission did not have any issues with the appointment. No vote is needed, as the treasurer has the authority to appoint a deputy treasurer.

Adjournment

Motion by Rosalie Lopresto to adjourn at 11:45 a.m. Seconded by Tom Mack. All in favor.

Respectfully Submitted, Dyana F. Ledger



**RYE WATER DISTRICT
WORK SESSION
Monday, April 28, 2025 – 8:30 a.m.
Water District Office – 60 Sagamore Road**

Commission Present: *Scott Marion, Rosalie Lopresto, and Tom Mack (remotely)*

Others Present on behalf of the District: *District Administrator Brian Goetz, Business Manager Dyana Ledger, and Superintendent Arik Jones*

I. Call to Order

Chair Marion called the meeting to order at 8:35 a.m.

II. Flushing Update

The spring flushing has been completed and went very well. The Portsmouth side of the system still needs to be flushed, which will be about half a day's work.

III. NH DES Vulnerability Assessment kickoff meeting summary

Administrator Goetz and Superintendent Jones had a meeting with representatives from Weston and Sampson, who are conducting the NH DES Vulnerability Assessment. Rye was picked by DES as one of six locations in New Hampshire for this study, which looks at climate change, and sea level rise. The purpose of the assessment is to create a template for other systems, water and wastewater in the State, to develop plans to address climate change impacts. The kickoff meeting involved meeting with the representatives to review requested documents and a site visit to all RWD sites.

IV. Treatment Project design update

a. Kickoff meeting with Underwood Engineers

Administrator Goetz gave a brief update about the kickoff meeting with Underwood Engineers, which was held on April 24th, for the design phase of the central treatment plant.

- b. Temporary operations center office update (delivery on May 1st to Garland Road site)

The temporary office trailer for the Garland Road site is scheduled for delivery on Thursday, May 1st. Future meetings with engineers for ongoing district projects will be held at the Garland site.

V. Bailey and Cedar Well assessments

- a. Wright-Pierce scope of work

Administrator Goetz spoke about the possibility of fixing the iron and manganese issue with the Cedar Run Well in order to bring the well back online. He presented a proposal from Wright-Pierce for engineering and assessment of the Cedar Run Well to look at options. The proposal from Wright-Pierce is for \$16,000., which can be paid through the State Revolving Funds for the Central Treatment Plant, as DES views the project as improving the overall water quality. Administrator Goetz commented on the possible savings to the District in bringing the Cedar Run Well back online versus building a new well at the West Road property. He also commented on the importance of deciding which direction the District will be moving, in terms of its wells, in order to determine what kind of treatment system is built.

Motion by Scott Marion to authorize District Administrator Brian Goetz to sign the contract with Wright-Pierce for \$16,000 for Cedar Run Well evaluations. Seconded by Tom Mack. All in favor.

VI. West Road Well project

- a. Wright-Pierce scope of work

Administrator Goetz presented and reviewed the contract from Wright-Pierce for the scope of work related to the West Road Well permitting. This first phase of work totals \$100,000.

Motion by Tom Mack to authorize District Administrator Brian Goetz to sign the contract with Wright-Pierce for \$100,000 for the West Road Well project. Seconded by Rosalie Lopresto. All in favor.

VII. Prep for joint meeting with Select Board – goals of discussion

There was discussion about select board meeting dates that are available for the Commissioners to meet with the Selectmen. The Commission agreed that they could attend the select board meeting on May 27th. Administrator Goetz will reach out to the Selectmen's office to request to be on the meeting agenda. There was also discussion about the topics the Commission will discuss with the Select Board.

VIII. Public outreach through billing (billing system update)

Administrator Goetz gave a brief update on the pending upgrades to the billing system. It's anticipated that the software will be ready to begin in January 2026. This gives the District time to continue working on the rate and billing structure. More discussion about rates with the Commissioners will be held at a future meeting/work shop.

- May meeting dates: May 14th, 8:30 a.m., and May 28th, 8:30 a.m., District Office

Adjournment

Motion by Rosalie Lopresto to adjourn at 10:57 a.m. Seconded by Tom Mack. All in favor.

Respectfully submitted,
Dyana F. Ledger



**RYE WATER DISTRICT
MEETING
Monday, April 7, 2025 – 3:00 p.m.
Water District Office – 60 Sagamore Road**

Commission Present: *Scott Marion, Rosalie Lopresto, and Tom Mack (remotely)*

Others Present on behalf of the District: *District Administrator Brian Goetz, Business Manager Dyana Ledger, and Superintendent Arik Jones*

I. Call to Order

The meeting was called to order at 3:07 p.m.

Motion by Scott Marion to allow a remote voting by Member Tom Mack. Seconded by Rosalie Lopresto. Vote: 2-0-1 Abstained: Tom Mack

II. Commission Chair, Vice Chair

**Motion by Tom Mack to nominate Scott Marion as chair. Seconded by Rosalie Lopresto.
Roll Call: Tom Mack – Aye; Rosalie Lopresto – Aye; Scott Marion – Aye
Motion passed.**

**Motion by Scott Marion to nominate Rosalie Lopresto as vice chair. Seconded by Tom Mack.
Roll Call: Tom Mack – Aye; Scott Marion – Aye; Rosalie Lopresto – Aye
Motion passed.**

III. Approval of Minutes

- 1/15 – 1/28 – 1/30 – 2/12 – 3/12
Tabled

IV. Annual Meeting Review

- a. Voting results and follow-up

The Rye Water District Annual Meeting was held on Saturday, March 29th, at the Junior High School. All warrant articles presented were approved by the voters.

- b. LSLI agreement with State (need to approve for acceptance)

Administrator Goetz presented the loan agreement for the Lead Service Line Inventory project, which was approved by the voters at the annual meeting.

Motion by Rosalie Lopresto to accept the LSLI Agreement and to authorize Chair Marion sign on behalf of the Rye Water District. Seconded by Tom Mack.

Roll Call: Tom Mack – Aye; Rosalie Lopresto – Aye; Scott Marion – Aye

Motion passed.

Administrator Goetz also presented an agreement from Wright-Pierce to have them continue their work on the LSLI project for the next two years. He reviewed the work covered under the agreement.

Motion by Scott Marion to approve and authorize Administrator Brian Goetz to sign the contract with Wright-Pierce for engineering support related to the Lead Service Line Inventory Project for up to \$100,000. Seconded by Rosalie Lopresto.

Roll Call: Tom Mack – Aye; Rosalie Lopresto – Aye; Scott Marion – Aye

Motion passed.

Administrator Goetz reviewed another agreement from Wright-Pierce for general engineering assistance with a maximum of \$15,000.

Motion by Rosalie Lopresto to authorize Administrator Brian Goetz to sign the General On-Call Engineering Services Agreement with Wright-Pierce for up to \$15,000.

Seconded by Tom Mack.

Roll Call: Tom Mack – Aye; Rosalie Lopresto – Aye; Scott Marion – Aye

Motion passed.

V. Superintendent's Operations Report

Superintendent Jones gave an overview of water operations for the month of March.

- During the month, approximately 6.8 million gallons were pumped, which is slightly higher than this same timeframe last year.
- He spoke about the recent main break repair that took place on Robin Road.
- The water operators have been working on spring flushing over the past month. There are about two more weeks left of flushing for the season.

VI. Business Manager's Financial Report

Business Manager Ledger gave a financial update to the Commissioners and submitted reports showing the year-to-date expenditures for their review. All necessary paperwork following the annual meeting has been submitted to the Department of Revenue Administration (DRA). The

annual meeting minutes have been completed and are available for the LSLI funding application, which is a requirement for the SRF loan. The approved 2025 budget has been entered into the District's financial software and capital project funds that were approved by the voters have been created. All first quarter financials and federal/state liability reporting is completed. The first quarter billing has also been posted and bills have been sent to customers.

There was discussion about establishing a CD account with TD Bank as a district investment. It was agreed to open a one month CD and to move \$100,000 into the account.

Motion by Tom Mack to authorize Business Manager Dyana Ledger to establish a one-month CD with an initial deposit of \$100,000. Seconded by Rosalie Lopresto.

Roll Call: Tom Mack – Aye; Rosalie Lopresto – Aye; Scott Marion – Aye

Motion passed.

VII. Administrator's Report and Items

a. Weather trend (dry, but improving)

Administrator Goetz noted there was about two inches of rain in April with more coming in the forecast. The water level in the Garland Well is lower than it has been in past years, but not dramatically. The well is recovering, and the system should be in good shape if it continues to be wet in April. He reviewed the chart showing the precipitation and well levels over the last three years. He assured the Commission that he will continue to update customers through the website; for example, irrigation systems and how the system should be set up for the season to encourage water conservation.

b. Rate study (Recommend an upcoming work session with commissioners to discuss)

Administrator Goetz has been analyzing the District's rate structure and working with Raftelis to continue their work on the water rates. He is proposing a work session with Raftelis and the Commission for the near future. The work session will look at the previous work in the rate model and possible options for rates and billing structure in the future. At that work session, the Commission can also discuss the idea of offering water efficiency rebates.

c. Treatment Facility Design Contract (Underwood Engineers)

The Commission reviewed the final contract from Underwood Engineers for treatment facility design in the amount of \$228,000. The contract has been reviewed by Attorney Roman, and her changes were accepted by Underwood Engineers.

Motion by Rosalie Lopresto to authorize Administrator Brian Goetz to sign the general service agreement with Underwood Engineers for the preliminary design of the Central Treatment Facility. Seconded by Tom Mack.

Roll Call: Tom Mack – Aye; Rosalie Lopresto – Aye; Scott Marion – Aye
Motion passed.

d. Bailey and Cedar Run Well options

There was discussion about possible options for the Bailey and Cedar Run wells, which includes:

- i. Well seal for existing Cedar Run (will likely reduce capacity but improve water quality)
- ii. Waiver for sanitary protective radius for Test Well 2
- iii. Potential for Test Well 3 as backup source
- iv. Roll all this work into Central Treatment Project as source improvements (improve water quality to lesson need to treat)

e. West Road Well permitting contract (Wright-Pierce)

The Commission will be reviewing the contract for the West Road well permitting at the next meeting.

f. Meeting w/Beals Associates, developer, landowner and City of Portsmouth representatives regarding water service to new 15-lot subdivision in Greenland for single-family homes

Superintendent Jones and Administrator Goetz and representatives from Portsmouth met with Beals and Associates, who are working for the developer and landowner for the proposed subdivision in Greenland off Breakfast Hill Road. The subdivision is for 15-lots and they are seeking water from the Rye Water District, which will be wholesaled to the City of Portsmouth for service to those properties. More information will be coming about this project in the future.

g. NHDES Vulnerability Study

Weston and Sampson Engineers will be conducting a vulnerability study on the District. The study will tie in with some of the master planning that Rye did with regard to sea-level rise and climate change impacts. The vulnerability study will look at issues that make water systems vulnerable.

h. Nobis Engineering contract for site investigation at the Washington Road water storage site

The Commission reviewed the contract from Nobis Engineering in the amount of \$28,100 for site investigation work at the Washington Road water tank storage site. The work includes project coordination, preparation of a health and safety plan, subsurface investigations, groundwater investigations, and drafting the final report.

Motion by Tom Mack to authorize Administrator Brian Goetz to sign the contract with Nobis Engineering for site investigation work at the Washington Road water tank storage site for up to \$28,100. Seconded by Rosalie Lopresto.

**Roll Call: Tom Mack – Aye; Rosalie Lopresto – Aye; Scott Marion – Aye
Motion passed.**

i. Operations Center (lease temporary office trailer)

Administrator Goetz presented the proposal for a temporary office trailer to be placed at the Garland well site. The trailer will house field staff offices and a conference area, which will be used during the design and construction phase of the central treatment facility. The trailer will be used by Administrator Goetz and Superintendent Jones when working with engineers and will allow for them to be on site for extended periods of time. The cost of the trailer is \$770 per month and it's anticipated that the District will be renting for about a year and a half.

Motion by Tom Mack to authorize Administrator Brian Goetz to rent an office trailer from United Rentals at \$770 per month for up to eighteen months. Seconded by Rosalie Lopresto.

Roll Call: Tom Mack – Aye; Rosalie Lopresto – Aye; Scott Marion - Aye

VIII. Other Business

- Future commission meeting schedule (request to post calendar)
There was discussion about the posting of monthly meetings and how to get the information out to residents.

Upcoming Meeting Schedule:

- Monday, April 28th, 8:30 a.m.
- Wednesday, May 14th, 8:30 a.m.
- Wednesday, May 28th, 8:30 a.m.

IX. Adjournment

Motion by Rosalie Lopresto to adjourn at 3:10 p.m. Seconded by Tom Mack. All in favor.

Respectfully submitted,
Dyana F Ledger



**RYE WATER DISTRICT
WORK SESSION
Monday, March 24, 2025 – 1:30 p.m.
Water District Office – 60 Sagamore Road**

Commission Present: *Chair Scott Marion, Vice-Chair Rosalie Lopresto, and Commissioner Tom Mack (remote)*

Others Present on behalf of the District: *District Administrator Brian Goetz, Attorney Keriann Roman, Business Manager Dyana Ledger, and Superintendent Arik Jones*

I. Call to Order

Chair Marion called the meeting to order at 1:30 p.m. Commissioner Mack joined the meeting remotely from Florida and confirmed that he was the only one in the room with him.

II. SB 297

This bill:

I. Enables the secretary of state to require abatement of insufficient assets or to seek receivership, if necessary, of a pooled risk management program.

II. Requires assessment of each participating member of the pooled risk management program on a pro rata basis to satisfy the amount of the deficiency.

III. Requires the governing board of the pooled risk management program to use a standard of care, diligence, prudence, and skill in the management of the program.

IV. Provides for the assessment of a pooled risk management program’s participating members, if required, after an actuarial calculation.

V. Provides contingency reserve standards depending on the pooled risk management programs line of coverage and requiring a contingency reserve replenishment if a program’s contingency reserves fall below the minimum level.

VI. Requires pooled risk management programs to make certain public disclosures to prospective and actual member political subdivisions.

There was a brief discussion about Senate Bill 297 relative to pooled risk management programs. The intent of the Bill is to ensure that insurance risk pool funds are not depleted. In order to stabilize depletion of those funds, the Bill would put the financial responsibility onto the communities and government entities that are part of those risk pools. Those entities would be required to establish contingency capital reserve funds with up to 4% of yearly premium costs to be sure the funds are available in case the pool becomes at risk.

If this Bill were to pass, it would not have a huge effect on the District, as the group belongs to a smaller pool and is not liable for large yearly premiums. However, it would have an effect on the Town as a whole. At this time, the bill has been passed by the Senate and is being reviewed by the House. HealthTrust has asked for communities to support their efforts in trying to get this bill defeated. Business Manager Ledger will continue to track the bill and keep the Commission updated.

III. Annual Meeting Preparation

a. Annual Report

The Commission reviewed the annual report that will be used in the books that will be distributed at the annual meeting. There were no issues or concerns with the final draft.

b. PowerPoint Presentation

Administrator Goetz presented the PowerPoint presentation he prepared for the 2025 RWD Annual Meeting, which is being held on Saturday, March 29th. The presentation gives an overview of the District's capital projects and warrant articles being voted on at the meeting. The Commission discussed the process for the upcoming annual meeting.

IV. Water Treatment Facility – Engineering Contract

Administrator Goetz reviewed the details of the engineering contract from Underwood Engineering for the central treatment facility preliminary design, piloting, and technical assistance. The total for this phase of work is \$228,000. The contract still needs review by Attorney Roman before finalizing.

Motion by Tom Mack to approve the contract with Underwood Engineering for \$228,000 and authorize District Administrator Brian Goetz to sign, contingent upon Attorney Roman's review. Seconded by Rosalie Lopresto.

Roll Call: Tom Mack – Aye; Rosalie Lopresto – Aye; Scott Marion – Aye

Vote: 3-0 All in favor.

V. Other Business

None

Motion by Rosalie Lopresto to adjourn at 3:10 p.m. Seconded by Tom Mack. All in favor.



**Rye Water District Annual Meeting
Saturday, March 29, 2025, 9:00 a.m.
Rye Junior High, 501 Washington Road**

Commissioners Present:

Scott Marion, Chair

Rosalie Lopresto

Tom Mack

Others Present on Behalf of the District:

Steven Borne, Moderator

Lindsay Murphy, RWD Clerk

Brian Goetz, District Administrator

Keriann Roman, District Attorney

Arik Jones, Superintendent

Dyana Ledger, Business Manager

Approximately 30-35 Rye Water District residents, checklist available

On March 29, 2025, at the Rye Junior High School, Moderator Borne called the meeting to order at 9:05 a.m. and led the Pledge of Allegiance.

Moderator Borne introduced the Rye Water District Commissioners: Scott Marion, Tom Mack, and Rosalie Lopresto. He also introduced District Administrator Brian Goetz, RWD Counsel Keriann Roman, Superintendent Arik Jones, and Business Manager Dyana Ledger. Moderator Borne explained the procedure and rules of the meeting.

Moderator Borne opened to Commissioner Scott Marion and District Administrator Brian Goetz who spoke about the on-going projects of the Rye Water District, which include the central treatment facility, and well source investigation work at the Brown Farm Lane property off West Road.

After a brief presentation on the projects of the District, the meeting was turned back over to Moderator Borne to address the warrant.

Article #01 To choose a Commissioner for the ensuing three (3) years.

Commissioner Tom Mack moved to nominate Scott Marion as commissioner for three years. Seconded by Rosalie Lopresto.

Scott Marion noted that he would be honored to continue serving as a commissioner for the Rye Water District.

Moderator Borne called for further nominations for commissioner.

Julie Tucker moved to nominate Joe Cummins as commissioner. Seconded by Steven Borne.

Joe Cummins, 990 Washington Road, spoke to his nomination. He hopes that whoever wins the nomination has a keen view on the District's money and how it's being spent on projects. He would like a commissioner who is extremely rate payer and taxpayer friendly.

Hearing no further nominations, Moderator Borne called for a vote on the nomination of Scott Marion as commissioner. **Vote: 33-0 in favor.**

Moderator Borne called for a vote on the nomination of Joe Cummins as commissioner. **Vote: 0-0 Scott Marion hereby elected as commissioner for a three-year term.**

Commissioner Marion stepped in to act as moderator for Article #02.

Article #02 To choose a Moderator for the ensuing two (2) years.

Commissioner Scott Marion moved to nominate Steven Borne as moderator for two years. Seconded by Jaci Grote.

Commissioner Marion called for other nominations for moderator and opened to discussion.

Mr. Cummins asked if Steven Borne is willing to serve the full two-year term.

Mr. Borne confirmed.

Hearing no further questions, Commissioner Marion called for a vote on the nomination of Steven Borne as moderator. **Vote: 33-0 in favor. Steven Borne hereby elected moderator for a two-year term.**

Moderator Borne stepped back in as moderator for the remainder of the meeting.

Article #03 To see if the District will vote to raise and appropriate the sum of one million one hundred fifty thousand dollars (\$1,150,000) gross budget, for the purpose of conducting an inventory, investigation, design, and/or replacement, of the District's water service lines as required by the U.S. Environmental Protection Agency (EPA) to ensure compliance with EPA's new Lead and Copper Rule Revision (LCRR) (the "Project"); and to authorize the District

Commissioners to issue up to \$1,150,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and further to authorize the District Commissioners to issue, negotiate, sell and deliver such bonds or notes, and to determine the dates, maturities, interest rates, and other details of such bonds or notes; and to further authorize the Commissioners to apply for, accept, and expend federal, state, or private grants or loans, or other aid that may become available to reduce the amount of bonds or notes issued or to pay debt service on the bonds or notes, and to participate in the Drinking Water State Revolving Fund ("DWSRF") loan program; and to authorize the District Commissioners to take any other action or to pass any other vote relative thereto. It is anticipated that the District will receive up to 71% in principal forgiveness from the State Revolving Fund loan program. (3/5 Majority Ballot Vote Required).

This article is recommended by the Commissioners: 3-0
This article is recommended by the Budget Committee: 9-0

Commissioner Scott Marion moved Article #03 to the floor. Seconded by Commissioner Rosalie Lopresto.

Commissioner Marion spoke about the EPA requirement to inventory, investigate, and/or replace lead service lines within the District. The District has conducted a complete inventory of its distribution system and there are less than two hundred unknown service lines that still need to be identified. The funds proposed in this warrant article will be used towards fulfilling the EPA requirements relating to the new Lead and Copper Rule. It's anticipated that the District will receive up to seventy-one percent loan forgiveness for this project. The District also recently received a \$60,000 grant from DES that can be used towards inventory tasks related to this project. It was explained by Commissioner Marion that the District has to visually inspect the unknown lines, as part of the identification process.

Moderator Borne called for questions or comments on Article #03.

Mr. Cummins expressed some concern about the amount being requested. He asked if there is a way to identify the lines without having to dig up the lines, such as using an electronic device which may lower the cost of the project.

Commissioner Tom Mack noted that there is an electronic technique available; however, it's about seventy percent accurate and the State requires one hundred percent. The electronic device cannot be used. The District has to make a visual inspection.

District Administrator Goetz pointed out that all communities in the State and across the country are subject to comply with this ruling. It's anticipated that there will not be any issues with the Rye Water system due to it being a relatively new water system.

Mr. Cummins asked if residents of the District can get their water tested for lead.

Commissioner Marion noted that the property owners for the unknown lines were sent letters stating that they can have their water tested through the District.

Administrator Goetz explained that the Water District is required to conduct lead monitoring testing, and the system is fully compliant. He reiterated that the property owners for the unknown lines can have their water tested for lead.

Jaci Grote called the question. Seconded by Debra Holloway. Vote: 33-0 in favor.

At 9:48 a.m., Moderator Borne opened the ballot for Article #03.

Article #04 To see if the District will vote to raise and appropriate the sum of two million ninety three thousand two hundred ten dollars (\$2,093,210) for general District operations and to defray Water District charges for the ensuing year. This article does not include appropriations contained in any other article addressed. (Majority vote required).

**This article is recommended by the Commissioners: 3-0
This article is recommended by the Budget Committee: 9-0**

Commissioner Scott Marion moved Article #04 to the floor. Seconded by Commissioner Rosalie Lopresto.

Commissioner Marion gave a brief overview of the proposed budget for 2025.

Moderator Borne called for questions or comments on Article #04. Hearing none, he called for a vote on Article #04. **Vote: 33-0 in favor. Article #04 hereby approved.**

Article #05 To see if the District will vote to raise and appropriate the sum of one hundred sixty two thousand six hundred nine dollars (\$162,609) for the 2025-2026 payment of the Water Tank Maintenance Contract with USG Water Solutions for the purposes of necessary renovations, inspections, cleanings, repairs, and on-going maintenance of the 663,000 gallon water storage tank located at Washington Road. This is an annual contract subject to automatic annual renewal through May 30, 2031. For years 6/1/2026 through 5/30/2031, the District can cancel any automatic renewal without payment or penalty. The estimated costs each year are as follows:

6/1/26 – 5/30/27	\$162,609.00
6/1/27 – 5/30/28	\$162,609.00
6/1/28 – 5/30/29	\$162,609.00
6/1/29 – 5/30/30	\$162,609.00
6/1/30 – 5/30/31	\$ 27,422.00

(Majority vote required).

**This article is recommended by the Commissioners: 3-0
This article is recommended by the Budget Committee: 9-0**

Commissioner Scott Marion moved Article #05 to the floor. Seconded by Commissioner Tom Mack.

Commissioner Marion explained that this maintenance contract will cover one of the older water tanks on Washington Road. The intent is to spread out the maintenance costs and extend the life of the tank through regular maintenance.

Attorney Roman explained that if the voters vote this forward, the District is obligated for this year. However, if funds are not raised and appropriated through the operating budget each year, starting in 2026, the District can get out of this contract. She further explained that the law requires the article to be transparent about the contract expenses for each year. The expense will be in the operating budget moving forward in 2026.

Moderator Borne called for further discussion on Article #05. Hearing none, he called for a vote on Article #05. **Vote: 32-0 in favor. Article #05 hereby approved.**

Commissioner Scott Marion moved to restrict reconsideration of Articles #04 and #05. Seconded by Jaci Grote. Vote: 32-0 in favor. Articles #04 and #05 hereby restricted.

Article #06 To see if the District will vote to raise and appropriate the sum of three hundred fifty thousand dollars (\$350,000) for the purpose of testing and permitting the West Road well site. This amount to come from the unassigned fund balance. This article has no tax impact. (Majority vote required).

**This article is recommended by the Commissioners: 3-0
This article is recommended by the Budget Committee: 9-0**

Commissioner Scott Marion moved Article #06 to the floor. Seconded by Commissioner Tom Mack.

Administrator Goetz explained that in the fall of 2024, a test well was drilled at the site. The well was tested at about 200 gallons per minute and water samples were taken. At this time, there have been no detections of PFAS or PFOA and the other water quality samples are favorable. This article is requesting funds for the permitting and additional work that will be required to make this site a permanent water source.

Commissioner Scott Marion moved to amend Article #06 to read: To see if the District will vote to raise and appropriate **up to** three hundred fifty thousand dollars (\$350,000) for the purpose of testing and permitting the West Road well site. This amount to come from the unassigned fund balance. This article has no tax impact. (Majority vote required).
Seconded by Rosalie Lopresto.

Moderator Borne called for discussion on the amendment to Article #06. Hearing none, he called for a vote on the amendment to Article #06. **Vote: 33-0 in favor. Article #06 hereby amended.**

Julie Tucker, 960 Washington Road, asked if it would be easy to run the water from this site to the treatment plant if treatment is needed.

Administrator Goetz confirmed that the cost of piping the water to the facility will be considered as the project proceeds. It's anticipated that that the District will have that information at this time next year.

Hearing no further discussion, Moderator Borne called for a vote on Article #06 as amended.
Vote: 33-0 in favor. Article #06 as amended hereby approved.

Article #07 To see if the District will vote to raise and appropriate the sum of thirty thousand dollars (\$30,000) to be added to the District's Storage Tank Maintenance Expendable Trust Fund established at the 2017 District Annual Meeting for the purpose of maintaining the water storage tanks. This amount to come from the unassigned fund balance. This article has no tax impact. (Majority vote required.)

This article is recommended by the Commissioners: 3-0
This article is recommended by the Budget Committee: 9-0

Commissioner Scott Marion moved Article #07 to the floor. Seconded by Commissioner Tom Mack.

Moderator Borne opened to discussion.

Mr. Cummins asked about the balance in this particular trust fund.

Business Manager Dyana Ledger noted that the Storage Tank Maintenance Expendable Trust Fund has approximately \$237,000.

Hearing no further questions, Moderator Borne called for a vote on Article #07. **Vote: 33-0 in favor. Article #07 hereby approved.**

Article #08 To see if the District will vote to raise and appropriate the sum of thirty thousand dollars (\$30,000) to be added to the Distribution System Replacement Capital Reserve Fund established at the 1995 District Annual Meeting for the purpose of modifying, replacing or enlarging the distribution system. This amount to come from the unassigned fund balance. This article has no tax impact. (Majority vote required).

This article is recommended by the Commissioners: 3-0
This article is recommended by the Budget Committee: 9-0

Commissioner Scott Marion moved Article #08 to the floor. Seconded by Commissioner Tom Mack.

Administrator Goetz noted that this reserve fund is used for replacement of the distribution system, such as the water mains. The District has future plans with the replacement of pipes on Acorn Acres, which could be covered by this fund.

Hearing no questions on Article #08, Moderator Borne called for a vote. **Vote: 33-0 in favor. Article #08 hereby approved.**

Article #09 To see if the District will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be added to the Equipment and Buildings Capital Reserve Fund established at the 2004 District Annual Meeting. This amount to come from the unassigned fund balance. This article has no tax impact. (Majority vote required).

**This article is recommended by the Commissioners: 3-0
This article is recommended by the Budget Committee: 9-0**

Commissioner Scott Marion moved Article #09 to the floor. Seconded by Commissioner Tom Mack.

Commissioner Marion explained that this fund is used to cover capital equipment purchases and the replacement of water district trucks. The request is to add funds this year from the unassigned fund balance.

Hearing no further questions, Moderator Borne called for a vote on Article #09. **Vote: 33-0 in favor. Article #09 hereby approved.**

Article #10 To see if the District will vote to remove the one hundred thousand dollar (\$100,000) balance restriction from the Contingency Expendable Trust Fund previously established for the purpose of unanticipated expenditures during the fiscal year, (maintaining the Board of Commissioners as the agents to expend from said fund). (Majority vote required).

**This article is recommended by the Commissioners: 3-0
This article is recommended by the Budget Committee: 9-0**

Commissioner Scott Marion moved Article #10 to the floor. Seconded by Commissioner Rosalie Lopresto.

Commissioner Marion explained that the District is requesting this cap be lifted from the trust fund, as there is no requirement to have a cap. This was done years ago by the Commissioners, and this is just eliminating an unnecessary policy.

Mr. Cummins asked when the cap was established. He feels the District should be held responsible for expenditures, and a meeting should be held before the funds are used. He would be against uncapping the fund.

Business Manager Ledger explained that that in 2012, a warrant article was passed at the annual meeting to cap this fund at \$100,000. This was presented by the Commissioners at that time. She further explained that there is no requirement by the NH Department of Revenue Administration (DRA) to have a cap on expendable trusts or capital reserve funds. At this time, the Contingency Expendable Trust Fund is overfunded and has a balance of \$166,000. The Commissioners are asking to remove the cap to keep records clean in the future.

Art Ditto, 66 Fern Avenue, (former RWD Commissioner), commented that the cap was probably established when the original article for the fund was approved. He is not sure what the Commissioners' thinking was at the time for establishing a cap. Unfortunately, the District does not have a good history in writing of exactly why this was done.

Joe Cummins moved to amend Article #10 to remove the language of removing the cap and change the cap amount from \$100,000 to \$170,000.

Moderator Borne held the meeting for district counsel opinion.

After speaking with Attorney Roman, Moderator Borne explained that counsel feels that the DRA would view this as a change of purpose. Attorney Roman suggests not approving the amendment and proposing a warrant article next year.

Mr. Cummins did not withdraw his proposed amendment to Article #10.

Moderator Borne called for a second on the proposed amendment: To see if the District will vote to **increase** the one hundred thousand dollar (\$100,000) balance restriction **to one hundred seventy thousand dollars (\$170,000)** to the Contingency Expendable Trust Fund previously established for the purpose of unanticipated expenditures during the fiscal year, (maintaining the Board of Commissioners as the agents to expend from said fund). (Majority vote required).
Amendment failed for lack of a second.

It was noted by Attorney Roman that the Commissioners can expend from this fund only after holding a publicly noticed meeting relating to the planned expenditure, in which the public is welcome to give comment.

Hearing no further discussion, Moderator Borne called for a vote on Article #10. **Vote: 31-2 in favor. Article #10 hereby approved.**

Article #11 To transact any other business which may legally come before this meeting.

No other business came before the meeting.

Moderator Borne held the meeting open for the ballot vote.

At 10:48 a.m., Moderator Borne called for a count of ballots for Article #03. Ballot counting was conducted by Moderator Borne and Clerk Murphy. **Article #03 – Vote: 30-2 in favor. Article #03 hereby approved.**

Moderator Borne adjourned the 2025 Rye Water District Annual Meeting at 10:50 a.m.

Respectfully submitted,
Lindsay Murphy
RWD Clerk



**RYE WATER DISTRICT
WORK SESSION
Wednesday, March 12, 2025 – 8:30 a.m.
Water District Office – 60 Sagamore Road**

Commission Present:

Scott Marion, Chair
Rosalie Lopresto, Vice-Chair (via Zoom)
Tom Mack (via Zoom)

Others Present on behalf of the District:

Brian Goetz, District Administrator
Dyana Ledger, Business Manager
Arik Jones, Superintendent

I. Call to Order

Chair Marion called the work session to order at 8:36 p.m.

II. Superintendent's Update

Superintendent Arik Jones gave an operations overview for the month of February.

- The pumping totals are down from this time last year. The totals for this year are the lowest the District has seen in some time for February. One of the reasons for the decrease in totals would be because the District has located and fixed quite a few leaks over the past couple of years.
- The month of February brought significantly more precipitation from snow and rain as compared to last year; however, the environment is still in drought conditions.
- The water operators are working on replacing meters and getting prepared for the first quarter readings, which will happen by the end of the month. After that time, the operators will be prepping for flushing in April. Superintendent Jones will be working directly with the operators during the flushing this season to ensure a thorough flushing of the system.
- The recent main break on Ocean Boulevard was due to a fitting that broke apart. All repairs have been made, and paving has been completed.

III. Business Manager's Update

a. Financials

Business Manager Dyana Ledger reported that the audit for 2024 has been completed, and the financials have been closed for the year. The auditors are working on the final report for the District.

b. Billing system upgrade

The District's billing software is being upgraded by the current vendor gWorks. It's anticipated that the new software will be ready to launch sometime in the fall. The Business Manager and Administrator will continue to work with gWorks on implementing the new system.

IV. Administrator's Update

District Administrator Brian Goetz updated the Commission on district projects.

a. Treatment Facility

i. Design Contract

Underwood Engineering is working on a draft contract for the preliminary design of the treatment facility. Once the contract is received, it will be sent to Attorney Roman for review. The intent is to have the contract ready for the Commissioners to vote on at an upcoming meeting.

ii. Piloting

Administrator Goetz presented photos showing the piloting setup and explained the work that has been done to date for the testing of different medias for PFAS removal. Underwood Engineering has been providing guidance on the pilot project as the process moves along.

b. Well Projects

i. Water Supply

Administrator Goetz reviewed precipitation charts showing the monthly average versus actual. He noted that there was significantly more rain in January and March of last year. If the weather continues to be dryer than normal in March, it will be twelve straight months of below average precipitation. Fortunately, the well levels are holding right now, but they may start dropping this spring.

ii. Garland sources

The Central Road treatment project will include work to decide the best options for utilizing the three well sources in a sustainable manner. The District will be holding a workshop with Wright-Pierce and Underwood Engineer hydrogeologists, together with district staff and commissioner Mack, to decide the best path forward for these wells prior to final design of the treatment system. The anticipation is this meeting will occur in early spring 2025.

iii. West Road

Wright-Pierce has submitted a scope of work with fees for the West Road well permitting project. The District will move forward on the project if a favorable vote is received from the voters at the annual meeting.

c. Water Rates

Administrator Goetz has been in contact with Dave Fox at Raftelis to discuss their report from 2024. The District will be working on changes to the rate structure and looking at increases in the rates for the next budgeting season, which will also coincide with the upgrade of the billing system. Information on the costs of building and running the treatment facility will be taken into consideration when looking at the rate structure and future increases.

d. Water Efficiency Outreach (irrigation)

Administrator Goetz is planning an email blast and posting on the website to remind residents to keep water conservation and irrigation efficiency in mind when turning their irrigation systems on for the season. He will also be reaching out to some of the higher users about water usage as well as the irrigation companies that maintain these systems.

e. Emergency Notification

1. Create a Facebook page presence?

It was agreed to keep posting emergency notifications and other important information related to water supply and quality on the District's website. It was decided to not create a Facebook page at this time.

V. Annual Meeting Materials

a. Annual Report

Chair Marion agreed to review the draft annual report and makes comments for Administrator Goetz to finalize for printing the annual meeting books.

b. Powerpoint for meeting

The Commissioners have reviewed the Powerpoint prepared by Administrator Goetz and have made their suggestions for the presentation which will be shown at the annual meeting.

c. Posting and other notices

- i.** Website
- ii.** Email blast
- iii.** Electronic message boards

The warrant and proposed 2025 budget will be posted on the District's website and in two spots in town, including the Rye Middle School where the annual meeting will be held. Superintendent Jones will follow up on the electronic message board for meeting notification. An email blast from the website will also be sent.

VI. Other Business

- Next meeting date was scheduled for March 24th, 1:30 p.m. at the RWD office.

Adjournment

Chair Marion adjourned the work session at 11:10 a.m.

Respectfully submitted,
Dyana F Ledger

**RYE WATER DISTRICT
WORK SESSION
Wednesday, February 12, 2025 – 8:30 a.m.
Water District Office – 60 Sagamore Road**

Commissioners Present:

Scott Marion, Chair
Rosalie Lopresto, Vice-Chair
Tom Mack (via Zoom)

Others Present on behalf of the District:

Brian Goetz, District Administrator
Dyana Ledger, Business Manager
Arik Jones, Superintendent

I. Call to Order

Chair Marion called the work session to order at 8:32 a.m.

II. Work Session:

a. Treatment facility design firm interviews and recommended consultant

District Administrator Brian Goetz gave an update to the Commission in regard to the interviews that were held on February 11th with the firms who responded to the RFP for design of the treatment facility. The group that held the interviews on behalf of the District included: Administrator Brian Goetz, Superintendent Arik Jones, Former RWD Commissioner Art Ditto, Current Commissioner Tom Mack, and City of Portsmouth Water Resource Manager Al Pratt. Administrator Goetz spoke about each firm's experience and what they have proposed for the Water District. There was also discussion about the engineering firm recommendation for the preliminary design phase. The next steps will include contract negotiations with the firm, which will be handled by Administrator Goetz and reviewed by Attorney Roman. A contract for the Commissioner's approval should be ready for the March meeting.

b. Year in review (2024)

Administrator Goetz reviewed the annual statistics showing weather patterns in relation to groundwater levels for 2024, along with pumping totals for the District.

c. Superintendent Update

Superintendent Jones gave an update on district work over the past month.

- The pumping totals for the month of January are consistent with this time last year.
- Bacteria samples for February have been drawn and results are due back within the week.
- Water District staff will be attending GIS training at Wright-Pierce's office on February 13th.
- Water Operator Caleb Thibodeau is scheduled for the Operator 1 classes starting in March for six weeks. He will be able to sit for his certification in July.
- Additional information has been found regarding copper piping installation for forty-six of the unknown service lines outstanding from the Lead Service Line Survey that was conducted in 2024. The information has been submitted to the State and accepted as appropriate documentation. Out of the original two hundred eleven unknowns, there are now approximately one hundred sixty-five remaining properties. The District will continue their research on the remaining properties in order to reduce the expense of documenting the outstanding unknown service lines.

d. Public outreach regarding ongoing projects and warrant articles

Administrator Goetz updated the Commission on the PowerPoint he is creating for the annual meeting to give the residents an overview of ongoing Water District projects. The PowerPoint will be sent out to the Commissioners for input over the next few weeks.

e. Aquarion

There was discussion on how the residents who are served by Aquarion Water may be affected by the recent sale of the water system by Eversource.

III. Other Business

- **Next Water District meetings:**
 - February 26th (if needed), at office
 - March 12th, 8:30 a.m., Rye Town Hall
 - March 26th, 8:30 a.m., office
 - March 29th, 9:00 a.m., Annual Meeting at Rye Junior High

Adjournment

The work session was adjourned at 9:55 a.m.

Respectfully submitted,
Dyana F Ledger

**RYE WATER DISTRICT
MEETING
Thursday, January 30, 2025 – 6:00 p.m.
Rye Junior High School, 501 Washington Road**

Commissioners Present: Chair Scott Marion, Vice-Chair Rosalie Lopresto, Tom Mack (*via Zoom*)

Others Present on behalf of the District: Brian Goetz, District Administrator; Dyana Ledger, Business Manager; and Arik Jones, Superintendent

I. Public Hearing:

Notice is hereby given in accordance with RSA 33:8a that the Commissioners of the Rye Water District will hold a public hearing to discuss plans to conduct an inventory, investigation, design, and/or replacement of the District's water service lines as required by the U.S. Environmental Protection Agency (EPA) to ensure compliance with EPA's new Lead and Copper Rule Revision (LCCR) (the "Project"). A warrant article to authorize the funding for the project through a loan of not more than \$1,150,000 (with an anticipated forgiveness of up to 71%) from the New Hampshire Drinking Water & Groundwater Trust Fund will be presented at the District's annual meeting on Saturday, March 29, 2025.

Article #03 To see if the District will vote to raise and appropriate the sum of one million one hundred fifty thousand dollars (\$1,150,000) gross budget, for the purpose of conducting an inventory, investigation, design, and/or replacement, of the District's water service lines as required by the U.S. Environmental Protection Agency (EPA) to ensure compliance with EPA's new Lead and Copper Rule Revision (LCRR) (the "Project"); and to authorize the District Commissioners to issue up to \$1,150,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and further to authorize the District Commissioners to issue, negotiate, sell and deliver such bonds or notes, and to determine the dates, maturities, interest rates, and other details of such bonds or notes; and to further authorize the Commissioners to apply for, accept, and expend federal, state, or private grants or loans, or other aid that may become available to reduce the amount of bonds or notes issued or to pay debt service on the bonds or notes, and to participate in the Drinking Water State Revolving Fund ("DWSRF") loan program; and to authorize the District Commissioners to take any other action or to pass any other vote relative thereto. It is anticipated that the District will receive up to 71% in principal forgiveness from the State Revolving Fund loan program. (3/5 Majority Ballot Vote Required).

At 6:00 p.m., Chair Marion called the meeting to order and opened the public hearing.

It was explained by Chair Marion that the Water District will be presenting a warrant article at the District's annual meeting on March 29th for the investigation, design, and/or replacement of the District's water service lines as required by Environmental Protection Agency (EPA) to ensure compliance with the new Lead and Copper Rule. The new ruling requires the District to identify all service lines to ensure there are no lead pipes being used in the system. The District has been able to identify all service lines on the District's side and has verified that there are no lead pipes. The District has identified almost all of the service lines on the customers' side of the system, with two hundred and eleven lines that could not be identified. The EPA requires the District to visually inspect each of these unidentified lines for verification, which means actually digging up each line. This warrant article asks for authorization to fund this work through a State Revolving Fund loan from the NH Drinking Water and Groundwater Trust Fund of not more than \$1,150,000. It's anticipated that the District will receive loan forgiveness of up to 71% of the loan. Chair Marion assured the public that this new Lead and Copper Ruling applies to all water systems throughout the nation, and all must be in compliance within ten years.

Steven Borne, 431 Wallis Road, asked if there is a way to verify the lines without actually digging up each one, such as using camera devices.

Chair Marion explained that EPA requires each line to be dug up for a visual verification. The Water District has strict guidelines to follow in verifying these lines through EPA.

RWD Administrator Brian Goetz gave a brief overview of the scope of work for the project. He also addressed questions from: **Deb White, 30 Lang Road; Ritchie White, 30 Lang Road; Tom King, 535 Wallis Road; and Michael Steinberg, 17 Sea Glass Lane.**

Art Ditto, 6 Fern Ave., spoke in support of the article.

Hearing no further questions or comments, Chair Marion closed the public hearing at 6:21 p.m.

II. Other Business

David Purcell, 24 Sea Glass Lane, questioned the anticipated increase in water rates due to the construction of the upcoming central treatment facility. He also asked about the possibility of selling Rye Water District to Aquarion Water.

It was explained that the District is not considering a sale to Aquarion Water at this time. There was further discussion about the timeline of the water treatment facility and the possibility of a change in the District's rate structure in the future. The District is in the process of analyzing water usage rates and will have more information for the public in the near future.

Adjournment

Motion by Rosalie Lopresto to adjourn at 6:42 p.m. Seconded by Scott Marion. All in favor.

Respectfully submitted, Dyana F Ledger

**RYE WATER DISTRICT
MEETING
Tuesday, January 28, 2025 – 8:30 a.m.
Water District Office – 60 Sagamore Road**

Commissioners Present:

Scott Marion, Chair
Rosalie Lopresto, Vice-Chair
Tom Mack (via Zoom)

Others Present on behalf of the District:

Brian Goetz, District Administrator
Dyana Ledger, Business Manager
Arik Jones, Superintendent

I. Call to Order

Chair Marion called the meeting to order at 8:32 a.m.

II. Business

a. RFP Responses and Review Update

Administrator Goetz reported that two proposals in response to the RFP for the design phase of the central treatment facility have been received: Wright-Pierce and Underwood Engineering. The review team has received the proposals to review. Interviews with the firms will be held on February 11th.

b. West Road Update

Administrator Goetz gave a brief summary of the proposal of \$400,000 from Wright-Pierce for the work relating to the permitting of the West Road well. The scope of work includes the field work, preparation of submittals to DES, monitoring of nearby wells, and the whole pump test process. It's anticipated that this will likely be at least a two year process. After the March vote, the District can finalize the contract with Wright-Pierce and discuss how the work is going to proceed. Before submittals go into DES, the District will meet with them to present the plans and get the State's feedback. Once the permitting process starts, there are definitive timeframes for the State to respond and the rules are specific with regard to the procedures the District has to follow.

The Commission reviewed the warrant article to fund the West Road well project, which will be presented to come from the unassigned fund balance and have no tax implication.

III. Other Business

a. February Meeting Schedule

It was noted by Chair Marion that Attorney Roman confirmed that the Commissioners could come together for a work session if two members of the commission are only available virtually. The Commission would not be able to hold a formal meeting, with voting taking place, as a quorum of two commissioners in person would be needed.

It was agreed to schedule work sessions for the month of February, as Commissioners Mack and Marion will not be available to attend in person.

Meeting Schedule for February:

- Wednesday, February 12th, 8:30 a.m.
- Wednesday, February 19th, 8:30 a.m. (tentatively)

b. On-Call Operator Duties and Policy

The Commissioners reviewed and discussed the proposed On-Call Operator Duties and Policy drafted by Administrator Goetz.

Motion by Rosalie Lopresto to approve the On-Call Operator Duties and Policy. Seconded by Tom Mack.

Roll Call: Tom Mack – Aye; Rosalie Lopresto – Aye; Scott Marion – Aye

Vote: 3-0

Motion passed.

The Commissioners reviewed and discussed the proposed on-call pay presented by Administrator Goetz. The recommendation from Administrator Goetz is to increase the operator's on-call pay to thirty dollars per weekday and fifty dollars for each weekend day and holidays. If the operator is called in to work after hours to respond to a call, those hours would be covered under overtime pay. After a lengthy discussion, it was the consensus of the Commission to go with recommendation for on-call pay.

Motion by Tom Mack to approve the on-call stipend at thirty dollars (\$30.00) per weekday and fifty dollars (\$50.00) for weekend days and Rye Water District holidays. Seconded by Rosalie Lopresto.

Roll Call: Tom Mack – Aye; Rosalie Lopresto – Aye; Scott Marion – Aye

Vote: 3-0

Motion passed.

IV. Budget Review and Warrant Articles

Article #03 To see if the District will vote to raise and appropriate the sum of one million one hundred fifty thousand dollars (\$1,150,000) gross budget, for the purpose of conducting an inventory, investigation, design, and/or replacement, of the District's water service lines as required by the U.S. Environmental Protection Agency (EPA) to ensure compliance with EPA's new Lead and Copper Rule Revision (LCRR) (the "Project"); and to authorize the District Commissioners to issue up to \$1,150,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and further to authorize the District Commissioners to issue, negotiate, sell and deliver such bonds or notes, and to determine the dates, maturities, interest rates, and other details of such bonds or notes; and to further authorize the Commissioners to apply for, accept, and expend federal, state, or private grants or loans, or other aid that may become available to reduce the amount of bonds or notes issued or to pay debt service on the bonds or notes, and to participate in the Drinking Water State Revolving Fund ("DWSRF") loan program; and to authorize the District Commissioners to take any other action or to pass any other vote relative thereto. It is anticipated that the District will receive up to 71% in principal forgiveness from the State Revolving Fund loan program. (3/5 Majority Ballot Vote Required).

**Motion by Rosalie Lopresto to recommend Article #03. Seconded by Tom Mack.
Roll Call: Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye
Vote: 3-0**

Article #04 To see if the District will vote to raise and appropriate the sum of two million ninety three thousand two hundred ten dollars (\$2,093,210) for general District operations and to defray Water District charges for the ensuing year. This article does not include appropriations contained in any other article addressed. (Majority vote required).

**Motion by Rosalie Lopresto to recommend Article #04. Seconded by Tom Mack.
Roll Call: Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye
Vote: 3-0**

Article #05 To see if the District will vote to raise and appropriate the sum of one hundred sixty two thousand six hundred nine dollars (\$162,609) for the 2025-2026 payment of the Water Tank Maintenance Contract with USG Water Solutions for the purposes of necessary renovations, inspections, cleanings, repairs, and on-going maintenance of the 663,000 gallon water storage tank located at Washington Road. This is an annual contract subject to automatic annual renewal through May 30, 2031. For years 6/1/2026 through 5/30/2031, the District can cancel any automatic renewal without payment or penalty. The estimated costs each year are as follows:

6/1/26 – 5/30/27	\$162,609.00
6/1/27 – 5/30/28	\$162,609.00
6/1/28 – 5/30/29	\$162,609.00
6/1/29 – 5/30/30	\$162,609.00
6/1/30 – 5/30/31	\$ 27,422.00

(Majority vote required).

Motion by Tom Mack to recommend Article #05. Seconded by Rosalie Lopresto.

Roll Call: Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye

Vote: 3-0

Article #06 To see if the District will vote to raise and appropriate the sum of three hundred fifty thousand dollars (\$350,000) for the purpose of testing and permitting the West Road well site. This amount to come from the unassigned fund balance. This article has no tax impact. (Majority vote required).

Motion by Rosalie Lopresto to recommend Article #06. Seconded by Tom Mack.

Roll Call: Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye

Vote: 3-0

Article #07 To see if the District will vote to raise and appropriate the sum of thirty thousand dollars (\$30,000) to be added to the District's Storage Tank Maintenance Expendable Trust Fund established at the 2017 District Annual Meeting for the purpose of maintaining the water storage tanks. This amount to come from the unassigned fund balance. This article has no tax impact. (Majority vote required.)

**Motion by Rosalie Lopresto to recommend Article #07. Seconded by Tom Mack.
Roll Call: Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye
Vote: 3-0**

Article #08 To see if the District will vote to raise and appropriate the sum of thirty thousand dollars (\$30,000) to be added to the Distribution System Replacement Capital Reserve Fund established at the 1995 District Annual Meeting for the purpose of modifying, replacing or enlarging the distribution system. This amount to come from the unassigned fund balance. This article has no tax impact. (Majority vote required).

**Motion by Scott Marion to recommend Article #08. Seconded by Tom Mack.
Roll Call: Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye
Vote: 3-0**

Article #09 To see if the District will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be added to the Equipment and Buildings Capital Reserve Fund established at the 2004 District Annual Meeting. This amount to come from the unassigned fund balance. This article has no tax impact. (Majority vote required).

**Motion by Scott Marion to recommend Article #09. Seconded by Tom Mack.
Roll Call: Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye
Vote: 3-0**

Article #10 To see if the District will vote to remove the one hundred thousand dollar (\$100,000) balance restriction from the Contingency Expendable Trust Fund previously established for the purpose of unanticipated expenditures during the fiscal year, (maintaining the Board of Commissioners as the agents to expend from said fund). (Majority vote required).

**Motion by Scott Marion to recommend Article #10. Seconded by Tom Mack.
Roll Call: Rosalie Lopresto – Aye; Tom Mack – Aye; Scott Marion – Aye
Vote: 3-0**

Motion by Rosalie Lopresto to adjourn at 10:26 a.m. Seconded by Tom Mack. All in favor.

Respectfully submitted, Dyana F Ledger

**RYE WATER DISTRICT
MEETING
Wednesday, January 15, 2025 – 8:30 a.m.
Rye Town Hall – 10 Central Road**

Commissioners Present:

**Scott Marion, Chair
Rosalie Lopresto, Vice-Chair
Tom Mack (via Zoom)**

Others Present on behalf of the District:

**Brian Goetz, District Administrator
Dyana Ledger, Business Manager
Arik Jones, Superintendent**

I. Call to Order

Chair Marion called the meeting to order at 8:32 a.m.

II. Non-Public Session per RSA 91-A:3, II (a) Personnel

At 8:33 a.m., Rosalie Lopresto moved to go into Non-Public Session per RSA 91-A:3, II (a) Personnel. Seconded by Tom Mack.

Roll Call: Tom Mack – Aye; Rosalie Lopresto – Aye; Scott Marion – Aye

The Commission came out to non-public session at 9:16 a.m.

III. Approval of Minutes

- December 4th

Motion by Rosalie Lopresto to approve the public minutes of December 4, 2024 as presented. Seconded by Tom Mack. All in favor.

Motion by Rosalie Lopresto to approve the non-public minutes of December 4, 2024 as presented. Seconded by Tom Mack. All in favor.

- December 18th

Motion by Rosalie Lopresto to approve the public minutes of December 18, 2024 as presented. Seconded by Tom Mack. All in favor.

Motion by Rosalie Lopresto to approve the non-public minutes of December 18, 2024 as presented. Seconded by Tom Mack. All in favor.

IV. Administrator's Report

- **Treatment RFP and Piloting Update**

Administrator Goetz noted that the submission for proposals in response to the RFP for design engineering of the treatment facility closes on Friday, January 17th. He also noted that the District will be getting equipment from Portsmouth for the PFAS treatment piloting. The plan is once the engineering firm is onboard, the firm will work in concert with RWD as the pilot proceeds. The review team for the engineering proposals will be Brian Goetz, Arik Jones, Art Ditto, Tom Mack, and Al Pratt (Portsmouth). The firms will be narrowed down to the top two or three firms with interviews being held in February. After that time, the review team's recommended firm will be presented to the Commission.

- **West Road Well Permitting Proposal**

Wright-Pierce has submitted a draft of their recommendations for moving forward with the permitting of the well on West Road. It's anticipated that the District could have a 300 gallon-per-minute well at that site, which is similar to the Bailey Well. The scope of work requires a preliminary report for DES with a significant amount of field work and pump testing for ten days, which will require monitoring of adjacent wells. Approval will be needed from DES on how the tests will be run by the District. The permitting process is very involved and will probably be a two year process. The proposal from Wright-Pierce is for \$380,000 for the drilling, field work, submittals, and public hearings.

Administrator Goetz commented that the proposal is what was expected and there are legitimate reasons to stay with the current consultant on this project. The Commission agreed.

- **Rye Master Plan Comments**

Administrator Goetz noted that the Seacoast Drinking Water Commission will be holding their next meeting on February 21st. The emergency interconnection study continues, which he made note of as part of the Master Plan review with regard to the District's contingencies and plans. The District will be moving forward with the pump upgrades at the office booster station for the interconnection with Portsmouth. The Planning Board will be holding a meeting to review the Master Plan on January 28th, 6:00 p.m. at the Library.

The Commissioners have reviewed the Master Plan update and have made comments, which will be sent to Administrator Goetz to forward to the Planning Board.

- **Strawberry Banke’s “Water Has a Memory” Exhibit and Water Efficiency Component**

Administrator Goetz spoke about Strawberry Banke’s “Water Has a Memory” Exhibit, which addresses the impacts of sea-level rise. The exhibit also addresses water systems, best management practices for stormwater, and water efficiency. Administrator Goetz has been working with the exhibit for the past five years and would like to continue as a representative from the Rye Water District.

There was some discussion about the time involved and how this project can benefit the District.

V. Superintendent's Report and Pumping Data

Superintendent Jones gave a quick update on the pumping totals for the month of December. The totals are in line with previous pumping data for this time of year. He reported that the water operators are visiting Newmarket’s well site to review their chlorination process with the Accu-tab machine.

VI. Business

a. Billing System Update Transition

- Potential to shift to quarterly billing
- Potential rate adjustments

Administrator Goetz noted that he is still reviewing the District’s rates and billing structure. He will be making a recommendation to the Commissioners sometime this year on rates and structure for consideration, most likely for the next budget season.

VII. Other Business

a. Public Hearing date for LSLI Warrant Article: Dates 1/29 to 3/14

The Commission set the public hearing date for Thursday, January 30th, 6:00 p.m., for the warrant article being presented at the District’s annual meeting for funding to comply with EPA’s new Lead and Copper Rule Revision. Business Administrator Ledger will reach out to the Library or RJH to reserve meeting space.

VIII. 2025 Budget Work Session

The Commission reviewed the proposed operating budget for 2025 and discussed possible warrant articles for the annual meeting. There was discussion about the well permitting project and how to fund the work. It was agreed to use the unassigned fund balance to fund that project, which will be put forth in a warrant article. It was also agreed to add funds to three of the capital reserve funds, which will also come from the unassigned fund balance. At this time, the District

has an unassigned fund balance of \$551,709. Funding these articles would bring the unassigned fund balance down to the DRA recommended minimum of just over 5%. The Commission will be voting on the proposed budget and warrant articles at their next meeting on January 28th.

Adjournment

Motion by Rosalie Lopresto to adjourn at 11:05 a.m. Seconded by Tom Mack. All in favor.

Respectfully submitted,
Dyana F Ledger