

RYE WATER DISTRICT MONTHLY MEETING
October 2, 2019 – 9:00 a.m.
Water District Office – 60 Sagamore Rd.

Attendance:

Art Ditto, Commission Chair
Ralph Hickson, Commissioner
Tom Clifford, Commissioner

Others Present:

Arik Jones, Superintendent
Dyana Ledger, Business Manager

I. Call to Order

Chair Ditto called the meeting to order at 9:10 a.m.

II. Chris Berg, Wright-Pierce – Update

Chris Berg, Wright Pierce, met with the commissioners to give an update on the district's projects. The next phase in the Cedar Run well evaluation is to look at locations to see if it makes sense to continue to investigate as a potential well source replacement. Based on the information collected, there are some potential locations that could be evaluated. The next step would be to conduct some tests to measure the yields and water quality in those areas. He will put a proposal together to present to the commission for this work, which will be in line with the contract for the new source investigation.

There was further discussion on next steps in the Cedar Run evaluation. The proposal and timeline for testing will be coordinated with Gregg Smith, from Wright Pierce, and presented to the commission in the next couple of weeks.

Mr. Berg noted that the Garland well design is progressing. His firm is working on reconfiguring the electrical space. It is intended that plans, with cost estimates, will be ready for the commissioners to review by the end of the month. It was agreed that he would attend the commissioner's work session on October 16th. There was also discussion in regards to asset management, which will be further discussed at the work session.

III. Superintendent's Monthly Report; Pumping Chart, and Data Report, and Bacteria Tests for September

Superintendent Arik Jones gave a review of the monthly report:

- The year-to-date pumping totals are still the lowest they have been for the past five years. The totals show a decrease of water usage by 8 million gallons for the same timeframe last year. However, for the month of September, there was an increase over September 2018 of 1 million gallons because of the dry weather. The amount of rainfall for September 2018 was 46.8 inches, compared to 35.5 for September 2019.

- The paving repair for the office driveway has been completed. A check from Sagamore Animal Hospital has been received for half the cost.
- Old files from basement storage at the office have been shredded and disposed of.
- Meter readings for the third quarter billing have been completed. The readings were done in 1.5 days with one person doing the readings. The readings for the Kamstruck pilot program were done with a representative from F.W. Webb. The process went exceptionally well and there were no issues getting the readings.
- Flushing will begin on Monday, October 7th and run through mid-month.
- Paul Chase (Chase's Garage) has been contacted in regards to vehicle/equipment storage at his property on Sagamore Road. At this time, all bays at the garage have been rented and there is no space available.
- The booster station generator is in the process of being installed. The ETS cabinet has been installed inside. The excavation for the electrical and propane lines have been completed. D.F. Richard will be setting up the propane tank in the next few days. A form has been set in place for the concrete pouring, which is intended to be completed within the week. After the form is cured, the generator will be installed. All work for the generator has been reviewed and verified by the town's building inspector.
- The Goss Farm Subdivision has passed all testing and is ready to go. The water has not yet been turned on.
- The bulkhead replacement for the office on Sagamore Road will begin within the next two weeks.

Motion by Tom Clifford to accept the Superintendent's report for September. Seconded by Ralph Hickson. All in favor.

IV. Review minutes of September 4th

The following correction was noted:

- Page 1, under Superintendent's report, 2nd bullet should read: The crew is finishing the meter radio installs.

Motion by Ralph Hickson to approve the minutes of September 4, 2019 as amended. Seconded by Tom Clifford. All in favor.

V. Correspondence

- None

VI. Treasurer's Report for the month of August

The commissioners reviewed the Treasurer's report for the month of August. No areas of concern were noted.

Motion by Ralph Hickson to approve the Treasurer's report for the month of August. Seconded by Tom Clifford. All in favor.

VII. Cash Flow Reports – September

The commissioners reviewed the cash flow reports for the month of September. No areas of concern were noted. It was agreed to work on the 2020 Budget at the work session on November 20th.

Motion by Ralph Hickson to accept the cash flow reports for September. Seconded by Tom Clifford. All in favor.

VIII. Town Planning & Zoning Minutes

- It was noted that the minutes of the recent Planning Board meeting addressed the Portsmouth sewer extension along Route 1, which seems to be moving forward. The commissioners agreed to invited Brian Goetz, Portsmouth Public Works, to the November meeting to get an update on the water project for Greenland.

IX. New Business

- None

X. Old Business

• Back Flow Cross Contamination Control

There was review and discussion on the current Back Flow Cross Contamination Control By-laws, which is based on a template from the State. It was agreed to work on updating the by-law at the October 30th work session.

Superintendent Jones has been working on updating the emergency plan for the Water District.

There was discussion on emergency contact and how the district should handle notifications to the residents. More information from Police Chief Walsh is needed on whether there is a reverse 9-1-1 system in place for the town. There was discussion on the possibility of posting signs in the district for notification of a boil water event. It was agreed that information from NH DES would be beneficial regarding boil water order criteria. Superintendent Jones will continue to work on the protocol for handling emergency notifications.

- **Next regular monthly meeting of the commissioners has been changed to Wednesday, November 15th, 9:00 a.m.**

Adjournment

Motion by Ralph Hickson to adjourn at 10:55 a.m. Seconded by Tom Clifford. All in favor.

Respectfully Submitted,
Dyana F. Ledger