

**RYE WATER DISTRICT  
MEETING MINUTES  
Water District Office – 60 Sagamore Rd.  
October 6, 2021 – 9:00 a.m.**

**Attendance:**

Ralph Hickson, Commission Chair  
Tom Clifford, Commissioner  
Art Ditto, Commissioner

**Others Present:**

Arik Jones, Superintendent  
Dyana Ledger, Business Manager  
Selectman Phil Winslow  
Chris Berg, Wright-Pierce

**I. Call to Order**

Chair Hickson called the meeting to order at 9:00 a.m.

**II. Partners Bank – Karen Gogola-Andronaco**

**Karen Gogola-Andronaco, Market Manager for Partners Bank, and Chris MacDonnell, Services Manager,** met with the Commissioners to introduce themselves and discuss services offered by Partners Bank, as there is a new branch in Rye.

**III. Approval of Meeting Minutes**

- September 1, 2021

**Motion by Art Ditto to accept the minutes of September 1, 2021 as written.  
Seconded by Tom Clifford. All in favor.**

**IV. Update – Chris Berg, Wright-Pierce**

**Chris Berg, Wright-Pierce Engineering,** met with the Commissioners to give an update on ongoing Water District projects. Wright-Pierce is working on the Emergency Response Plan, which should be completed by the end of October. The deadline for submission to the State is December. Greg Smith will be meeting with Arik Jones at a potential water source site on South Road, along with the property owner, for a preliminary investigation of the site.

The Garland pumphouse project continues to move forward. A progress meeting is scheduled for next week. The project is on track to be completed by the end of the year. Jamco is interested in starting the Wallis Road main replacement project next spring. They are reviewing the costs associated with the bid as compared to what they will be in the spring. The District will need to go through a special application process with the Drinking Water and Groundwater Trust Fund (DWGTF) in order to expand the loan. The project will need to go to a public hearing and warrant article to be voted on at the District's annual meeting in 2022. However, DES did not feel that the District would need to go through a second bidding process for the project, as the low bidder has been chosen. ARPA funds from the Town may be available to help fund the project.

Wright-Pierce will be moving design work forward in October for the Breakfast Hill tank maintenance. An application for a central water treatment facility was submitted in September to the DWGTF. The Trust Fund is currently working through the review of applications received and should have a list of projects they are looking to fund in December.

#### **V. Superintendent's Monthly Report, Pumping Chart, Data Report and Bacteria Tests for September**

Superintendent Arik Jones presented his monthly report and pumping chart for the month of September.

- Monthly samples have been taken for the month of October. The results have not yet been processed.
- System flushing has started this week.
- Operator Greg Vaillancourt will be sitting for his Operator 1 license within the next month.
- Usage is down about 4 million gallons from last year in the same month. Over the past five years, the monthly usage for September 2021 is the second lowest. Annually, the usage is the second highest. The year 2020 showed the highest usage over the past five years.

The Commissioners reviewed the pumping chart submitted for the month of September.

It was noted that authorization is needed for Arik Jones to sign the application to DWGTF, which was approved to be submitted at the September meeting.

**Motion by Tom Clifford to authorize Arik Jones to sign the application to the Drinking Water and Groundwater Trust Fund that was submitted in September for a central water treatment facility.**

**Seconded by Art Ditto. All in favor.**

**Motion by Art Ditto to approve the superintendent's report for the month of September.**

**Seconded by Tom Clifford. All in favor.**

#### **VI. Treasurer's Reports** *Not available*

## **VII. Cash Flow Reports**

The Commissioners reviewed the cash flow and expenditure reports for the month of September. There were no issues or concerns. Business Manager Dyana Ledger has prepared the budget template for 2022 and will begin working on the budget for administration and payroll.

**Motion by Art Ditto to accept the cash flow reports for the month of September. Seconded by Tom Clifford. All in favor.**

## **VIII. Correspondence**

*None*

## **IX. Old Business**

### **a. State of Wallis Rd project**

*Addressed earlier in meeting*

## **X. New Business**

*None*

## **XI. Town Planning and Zoning Minutes**

*There were no issues or concerns noted.*

## **XII. Other Business**

### **a. Seacoast Drinking Water Commission**

Commissioner Ditto noted that the Seacoast Drinking Water Commission had a meeting on September 23<sup>rd</sup>. The commission has submitted a proposal to DWGTF for a seacoast arsenic initiative to survey private wells. As a result of presentations from various municipalities, it has been found that people on private wells don't know the quality of the water that's in their wells. The intent of the program is to go into the communities to sample private wells in order to get that information for people. The next meeting of the Seacoast Drinking Water Commission will be held on October 21<sup>st</sup> at the DES office at Pease.

## **X. Non-Public Session per RSA 91-A:3, II (e) Legal**

**At 10:31 a.m., Tom Clifford made a motion to go into non-public session per RSA 91-A:3, II(e) Legal. Seconded by Art Ditto.**

**Roll Call: Tom Clifford – Yes, Art Ditto – Yes, Ralph Hickson – Yes**

**At 10:59 a.m., the Commission came out of non-public session.**

## **Adjournment**

**Motion by Tom Clifford to adjourn at 11:00 a.m. Seconded by Art Ditto. All in favor.**

Respectfully Submitted, Dyana F. Ledger